

Bureau of Indian Affairs (BIA) Office of Indian Services Division of Human Services

Financial Assistance And Social Services Report (FASSR)

&

2024 FASSR Program Component Checklist

LEARNING OBJECTIVES

Methodology and Welfare Assistance

- 25 CFR Part 20
- Welfare Assistance Rates and Memo for welfare assistance increases

Overview of the 2024 FASSR

Data Section

- Social Services Program Components
- Expenditures

Narrative Section

- Program staff and vacancies, caseloads, etc.
- Compare last years statistics to this year's data in narrative

FASSR Program Component Checklist

- Part 1 Regions/OSG/477 Program Certification
- Part 2 Central Office Certification

BACKGROUND ON THE METHODOLOGY

The Congressional Mandate requires the following:

- 1. The BIA must distribute Welfare Assistance funds in a manner that is **Fair and Equitable to all Tribes.**
- 2. The BIA cannot exceed the Statutory Cap placed on Welfare Assistance, when distributing funds to Tribes and BIA agencies.
- 3. The Statutory Cap typically equals the total annual appropriation enacted by Congress for Welfare Assistance
- 4. The Statutory Cap was enacted originally in Fiscal Year 1994 and has been in place each year thereafter.

WHAT DOES THIS MEAN?

- The BIA **must** implement a **funding distribution methodology** that is fair and equitable for the distribution of Welfare Assistance funds.
- The BIA cannot reprogram funds from other programs (i.e. Justice Services Programs or Trust Services programs) to address shortfalls in Welfare Assistance.

<u>HOWEVER</u>- Congress has included annual Appropriations language that allows <u>Tribes</u> to use their recurring Tribal Priority Allocations (TPA) to meet shortfalls:

*"of which not to exceed \$78,000,000 shall be for welfare assistance payments...except that *federally recognized tribes*..., may use their tribal priority allocations...for unmet welfare assistance costs..."

WHY DO WE USE THE FASSR?

- 1. FASSR provides a consistent and standard process for all Tribes and BIA agencies. The FASSR process aligns more closely with the policy on Self-Determination and Self-Governance.
- 2. The data compiled in the FASSR is driven by the *Tribe*.
 - The information the Tribe provides and certifies in the FASSR is the basis for the Welfare Assistance Funding Distribution Methodology.
- 3. Each Tribe or BIA Agency reports their need which is then the basis for funding. The data in the report is used to determine the level of funding for your Tribe, Agency, or Program.

25 CFR PART 20 SUBPART C – DIRECT ASSISTANCE

One-time payments

UMBRELLA OF WELFARE ASSISTANCE

Monthly payments

BURIAL ASSISTANCE for indigent burials

EMERGENCY ASSISTANCE for essential needs to prevent hardship caused by burnout, flooding of homes, or other lift threatening situations that may cause loss or damage of personal possessions CHILD ASSISTANCE for any child with special needs, in need of placement in a foster home or residential care facility, or in need of adoption or guardianship

GENERAL ASSISTANCE for basic essential needs

One "pool" of funds

ADULT CARE ASSISTANCE for adults who require nonmedical personal care and supervision

WELFARE ASSISTANCE IS A SAFETY NET PROGRAM

- It is only used when comparable financial assistance or social services are either not available or not provided by state, tribal, county, local or other federal agencies.
- It is a secondary or residual resource and must not be used to supplement or supplant other programs. (25 CFR Part 20.102)

WELFARE ASSISTANCE RATES

Welfare assistance categories are funded each year at rates established by the Assistant Secretary – Indian Affairs (AS-IA) or the state rates where the individual resides.

These are the current rates and are subject to change:

- Child Assistance (state foster care rate);
 - The state foster care rate (includes clothing, incidentals, and personal allowance) in accordance with established state standards of payments. 25 CFR Part 20.509(d).
- Guardianship/Adoption Subsidies (state foster care rate)*
- General Assistance (state TANF rate);
- Adult Care Assistance (state rate);
- Burial Assistance rate (a maximum of \$3,500 per burial);*
- Emergency Assistance (a maximum of \$1,500 per household)*
 - * Bureau Standard Payment Rate Memo dated June 28, 2024, increased rates.
- Disaster Assistance and the Tribal Work Experience Program are no longer funded, and welfare assistance funds cannot be used for these purposes.



United States Department of the Interior

OFFICE OF THE SECRETARY Washington, DC 20240

June 28, 2024

Memorandum

To: Regional Directors

Central Office Directors

Director, Office of Self Governance

From: Bryan Newland

Assistant Secretary - Indian Affairs

Subject: Bureau Standard of Assistance for 25 CFR Part 20 Social Service Programs

Effective as of this date of this memorandum and in accordance with the Human Service regulations at 25 CFR Part 20, the following maximum payment standards are established and supersede any previous standards:

- (1) Child assistance specific to adoption/guardianship subsidy: the maximum maintenance subsidy must not exceed the basic foster care rate for the age group of the child in the state where the child resides;
- (2) Burial assistance: \$3,500.00 per burial; and
- (3) Emergency assistance: \$1,500.00 per household.

Please ensure all affected Bureau of Indian Affairs and Tribally operated programs are promptly notified of this standard of assistance payment modification. It is imperative all contracts/compacts are adjusted accordingly to reflect these updated standards.

Should you have any additional questions or require further clarification regarding this change, please direct your inquiries to Ms. Evangeline Campbell, Division Chief, by phone at (202) 513-7621 or email at evangeline.campbell@bia.gov.

INCREASES TO THE STANDARD OF ASSISTANCE PAYMENT FOR:

Overview of the FASSR

THE FASSR HAS CONTAINS TWO SECTIONS – THE DATA SECTION AND NARRATIVE SECTION. EACH SECTION COLLECTS DIFFERENT TYPES OF DATA FOR EACH FINANCIAL ASSISTANCE.

BOTH SECTIONS OF THE REPORT <u>MUST BE SUBMITTED</u> IN ORDER FOR THE REPORT TO BE CONSIDERED "COMPLETE." BOTH SECTIONS ARE DEPENDENT UPON THE OTHER.

1). DATA SECTION

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Child Assistance	Special Needs		-		-		-		-	_	-	-	-
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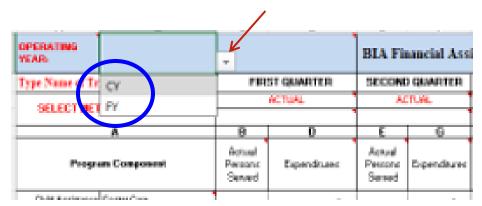
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STEP 1

To open the Data Section, click on "Data Section" Tab at the bottom of the Report

STEP 2

Push the drop-down arrow to choose the Type of Operating Year your Tribe Operates on – its either <u>FY</u> OR <u>CY</u>

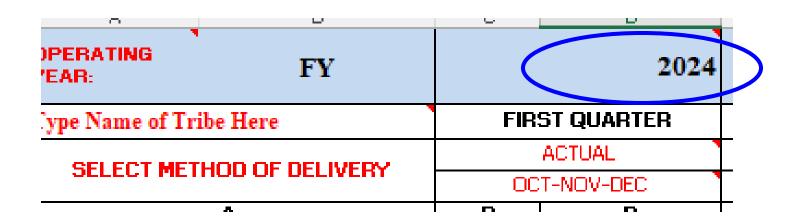


Months will automatically populate

OPERATING YEAR: FY		2024	BIA Fii	nancial Assi	istance a	nd Social S	ervices I	Report (FA	SSR)			
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Child Assistance Foster Care		-		-		-			-	-		-

STEP 3

Type the Year



Type the Name of your Tribe STEP 4 OPERATING 2024 BIA Financial Assistance and Social Services Report (FAS FY YEAR: Type Name of Tribe Here FIRST QUARTER SECOND QUARTER THIRD QUARTER **FOURTH QUARTER** ACTUAL ACTUAL ACTUAL ACTUAL SELECT METHOD OF DELIVERY OCT-NOV-DEC JAN-FEB-MAR APR-MAY-JUN JUL-AUG-SEP OPERATING **BIA Financial Assi** FY 2024 YEAR: Tribe A FIRST QUARTER SECOND QUARTER

Now the form will auto populate the Tribe's Name on the Narrative Section

Tribe A

SECTION II: THE NARRATIVE

astructions: Complete the Narrative below by answering the following questions. Some questions, are yes or no, others are fillable narrative form. Be as detailed as ossible, as the Narrative is intended to tell the story of your program and the numbers you reported on the data portion fo the report.

uestion #1: Does your Social Services Program respond to and investigate allegations of child abuse and neglect? [Please answer Yes or No]:

SELECT Y/N

uestion #la: If you answered NO, to question #1, please briefly explain who is responsible for responding to and investigating allegations of abuse and neglect for your tribal community.

Push the drop-down arrow to choose the Method of Delivery that the FASS programs are operated through – 638 contract

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OPERATING YEAR:	FY		2024	BIA Fin	ancial Assi	stance an	ıd Social Se	ervices Ro	eport (FAS	SR)
Tribe A		FII	RST QUARTER	SECONI	QUARTER	THIRD	QUARTER	FOURTE	I QUARTER	
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This is what your data section should look like

OPERATING YEAR: FY		2024	BIA Fir	nancial Assi	stance a	nd Social Se	ervices R	eport (FAS	SR)			
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Program Component	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit



OPERATING YEAR: FY		2024	BIA Fin	ancial Assi	istance aı	nd Social Se	ervices R	eport (FAS	SSR)			
Tribe A	FIR	RST QUARTER	SECONI	QUARTER	THIRD	QUARTER	FOURTE	I QUARTER		END OF V	EAR STATUS	
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End of Year Status Section:

- <u>Column P: Expenditures</u> = Basis for Calculating Tribal Actual Need for the FY/CY (See 70 IAM 3)
- <u>Column Q: Available Amount/ Amount Allocated</u> = Sum of: Total 2024 Funding + any Carryover from 2023.
 - New to the FASSR is the Carryover amount below END-OF-YEAR-STATUS. The carryover amount will populate on Column Q Total at the bottom of the FASSR.
 - This amount should reflect the "Actual Amount of Funding the Tribe has available to spend in FY/CY 2024"
- <u>Column R: Carryover:</u> Carryover funding the Tribe had available to operate on at the beginning of 2025 this funding is "available" to the Tribe and will be counted in the Methodology
- Column R: Deficit: Shortfall in WA funding the Tribe faced in the operating year.

DATA SECTION WHAT INFORMATION IS COLLECTED?

Program Component

Child Assistance	Foster Care
Child Assistance	Residential Care
Child Assistance	Adoption Subsidy
Child Assistance	Guardianship Subsidy
Child Assistance	Special Needs
Child Assistance	Homemaker Services
Adult Care Assistance	Homemaker Services
Adult Care Assistance	Residential Care (Group Home)
General Assistance	Total Person Served
General Assistance	Employable
General Assistance	Unemployable
General Assistance	# of ISPs Plans
General Assistance	# of ISP Goals Completed
General Assistance	Applications Approved
	Applications Disapproved
Burial Assistance	Burial Assistance
Emergency Assistance	Emergency Assistance

The FASSR is used to collect information on the Financial Assistance and Social Services Program components.

- The Financial Assistance Program Components include, Child Assistance, Adult Care Assistance, General Assistance, Burial Assistance, and Emergency Assistance.
- The Non-Financial Assistance Program components include, IIM Accounts, and Services Only, including Child Protection, Adult Protection, Child and Family Services, and Domestic Violence Services.

IIM Accounts	Services
IIM Accounts	Distribution Plans Processed
Service - Only	Child Protection Services
Service - Only	Adult Protection Services
Service - Only	Child and Family Services
Service - Only	Domestic Violence Services

OREATOC TEAE			BLA FI	nancial Ass	istance a	and Social S	ienkes	Report (F)	SSR)			
Type Name of Tothe Here	100	итяклу та	sacon	POTABILIE	11000	quarte	POURT	H QUARTER		TWO OF S	YEAR STATUS	
		NCTUAL.	- 4	TUAL	. 10	TUAL	- 4	CTCAL	(1)	EMPOR-	ULAR STATES	
MELECT METHOD OF DILLYTRY									Carry	Over amount		
A.			1		- 11	1	K	м	- 3	7	Q	1
Program Component	Artal Person Servel	Dpodton	Artal Perion Sered	Dyndus	Actual Pressus Served	Dyndon	Actual Person Served	Dynahan	Total Actual Persons Served	Expediture (See of AETres Quarter)	Arabilin Assent Assent Absent	Caryone of Delive
Child Assertance From Carr	Diff Rooks	MOR										
Child Foresteen Broadwala Care	Foster Co.	a de vidual numb	er of persons	and actual more	diam for	ervices provided	to elable de	iter -	-		+	
Child Australian State S	who have b	est letters for	des tute de	ra regest, also	ndovnest, a	base a other ru	destret	end -				
Child Associates Countiering Subside		skood in a fester to				to the affected fo	any ments	n .			-	
Child Issuinace Special Needs	and finite p	porest(s) with a god	of reuterly	of primering the	family.			4.7			- 0	
Child Assertative Streetsfor Services								- 4			10	
Add Car Assistant Normalin Services								-	-			
Add Cay Asseracy Brothest Cay Group Better									-	-	2.0	100
Georgi Austrace Total Person Served	-						197	-			-	
Greek feetback Englishin	1			10 10 10		1003				17 /3		
Green's Societation Compleyable												
General Assertance P of SSPs Plans												
Green's Associatory's of SIP Great Completed									+			

Definitions for each
Reporting Area can
be found in the
Report by scrolling
over the comment –
red triangle in corner
of cell

Progr	am Component	Persons Served
Child Assistance	Foster Care	
Child Assistance	Residential Care	
Child Assistance	Adoption Subsidy	
Child Assistance	Guardianship Subsidy	
Child Assistance	Special Needs	
Child Assistance	Homemaker Services	
Adult Care Assistance	Homemaker Services	
Adult Care Assistance	Residential Care (Group Home)	1

ACTUAL PERSONS SERVED

Tribe A	FIF	RST QUARTER	SECON	D QUARTER	THIRD	QUARTER	FOURT	H QUARTER				
This A		ACTUAL		CTUAL		CTUAL		CTUAL		END-OF-Y	EAR STATUS	
638		T-NOV-DEC		FEB-MAR		MAY-JUN		AUG-SEP	Carra	over amount		
A	R	D	E	G	Н	J	K	M	N	P	0	R
Program Component	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures	Available Amount/ Amount Allocated	Carryover
Child Assistance Foster Care		-		_		_			-	-		
Child Assistance Residential Care		-		-		-		-	-	-	-	
Child Assistance Adoption Subsidy		-		-		-		-	-	-	-	
Child Assistance Guardianship Subsidy		-		-		-		-	-	-	-	
Child Assistance Special Needs		-		-		-		-	-	-	-	
Child Assistance Homemaker Services		-		-		-		-	_	-	-	
Adult Care Assistance Homemaker Services		-		-		-		-	-	-	-	
Adult Care Assistance Residential Care (Group Home)		-		-		-		-	-	-	-	
General Assistance Total Person Served	-	-	-	-	-	-	-	-	_	-	-	
General Assistance Employable									-			
General Assistance Unemployable									-			
General Assistance # of ISPs Plans									-			
General Assistance # of ISP Goals Completed									-			
General Assistance Applications Approved									-			
General Assistance Applications Disapproved									-			
Burial Assistance Burial Assistance		-		-		-		-	-	-	-	
Emergency Assistance Emergency Assistance		-		-		-		-	-	-	-	
IIM Accounts Services									-			
IIM Accounts Distribution Plans Processed												
Service - Only Child Protection Services									-			
Service - Only Adult Protection Services									-			
Service - Only Child and Family Services									-			
Service - Only Domestic Violence Services									-			
TOTAL:		_										

ACTUAL PERSONS SERVED & EXPENDITURES

How to Count Child Assistance and Actual Persons Served

➤ Count the child in each month he/she is provided Child Assistance funding

How to Count Child Assistance Quarterly Expenditures

Count the total amount paid in services to the vendor

Case Scenario 1: You have 4 children in foster care in Quarter 1. For each month a child is in care, you would count the child, 1 time and add the total amount paid for that child. In the scenario below all 4 children were served in the months of October, November and December at the costs identified below.

FY	MONTH	Child 1 Age 8	Child 2 Age 7	Child 3 Age 10	Child 4 Age 9	TOTAL MONTHLY EXPENDITURES	ACTUAL PERSONS SERVED
	October	\$628.20	\$628.20	\$314.10	\$628.20	\$2,198.70	4
Q1	November	\$628.20	\$628.20	\$628.20	\$628.20	\$2,512.80	4
	December	\$628.20	\$628.20	\$628.20	\$209.40	\$2,094.00	4
					Q1 TOTAL:	\$6,805.50	12

To get monthly foster care rate: 20.94 (Daily Total) x 30 (Days) = 628.20

20.94 (Daily Total) x 15 (Days) = 314.10

20.94 (Daily Total) x 10 (Days) = 209.40

FY	MONTH	Child 1 Age 8	Child 2 Age 7	Child 3 Age 10	Child 4 Age 9	TOTAL MONTHLY EXPENDITURE S	ACTUAL PERSONS SERVED
	October	\$628.20	\$628.20	\$314.10	\$628.20	\$2,198.70	4
Q1	November	\$628.20	\$628.20	\$628.20	\$628.20	\$2,512.80	4
	December	\$628.20	\$628.20	\$628.20	\$209.40	\$2,094.00	4
				(Q1 TOTAL:	\$6,805.50	12
OPERAT	OPERATING YEAR: FY						2024
Tribe A						\	
Tribe A						FIRST QUAR	TER
Tribe A		638			:	ACTUAL	
Tribe A	•				В		EC
Tribe A		638 A ram Compo	onent			ACTUAL OCT-NOV-D	



Note: You would calculate the actual persons served and expenditures the same way for the other child assistance components with the standard rate amounts.

ACTUAL PERSONS SERVED & EXPENDITURES

How to Count Adult Care Assistance Actual Persons Served

➤ Count the Adult in each month he/she is provided Adult Care Assistance for each Category

How to Count Adult Care Assistance Quarterly Expenditures

Count the Total Amount paid in Services to the Vendor

Case Scenario 1: You have 4 adults in residential care in Quarter 1. For each month an adult is in care, you would count them 1 time and add the total amount paid for that adult. In the scenario below all 4 adults were served in the months of October, November and December at the costs identified below.

FY	MONTH	Adult 1	Adult 2	Adult 3	Adult 4	TOTAL MONTHLY EXPENDITURES	ACTUAL PERSONS SERVED
	October	\$433.50	\$433.50	\$289.00	\$867.00	\$2,023.00	4
Q1	November	\$867.00	\$867.00	\$867.00	\$867.00	\$3,468.00	4
	December	\$867.00	\$867.00	\$867.00	\$867.00	\$3,468.00	4
					Q1 TOTAL:	\$8,959.00	12

To get monthly adult care residential rate: \$28.90 (Daily Rate) x 30 (Days) = \$867.00 \$28.90 (Daily Rate) x 15 (Days) = \$433.50; \$28.90 x 10 (Days) = \$289.00

Data Section of the FASSR Adult Residential Care Expenditures

FY	MONTH	Adult 1	Adult 2	Adult 3	Adult 4	TOTAL MONTHLY EXPENDITURES	ACTUAL PERSONS SERVED
	October	\$433.50	\$433.50	\$289.00	\$867.00	\$2,023.00	4
Q1	November	\$867.00	\$867.00	\$867.00	\$867.00	\$3,468.00	4
	December	\$867.00	\$867.00	\$867.00	\$867.00	\$3,468.00	4
					Q1 TOTAL:	\$8,959.00	12
					(, 1,0	

]	:
Adult Care Assistance	Homemaker Services		<u> </u>
Adult Care Assistance	Residential Care (Group Home)	12	8,959.00

ACTUAL PERSONS SERVED & EXPENDITURES

How to Count General Assistance Actual Persons Served

- ➤ Count the Household Size used to Determine Monthly Payment Standard
- > Count the Check Amount

Case Scenario 1: An Unemployable client with a household size of 1 receives General Assistance for the months of October, November, and December at a rate of \$100 per month. You would count that person a total of 3 times, once for each month for Quarter 1 at a total cost of \$300. (See Below)

Case Scenario 2: An Employable client with a household of 2 receives General Assistance for the months of November and December at the monthly standard rate of \$250 per month. You would count the total household of 2 for each month in Quarter 1 for a total served of 4 at a total cost of \$500. (See below)

	FISCAL YEAR					
		FIRST QUARTER	₹			
Month:	October	November	December	Q1 Total		
Unemployable Case 1	1	1	1	3		
Cost:	\$100	\$100	\$100	\$300		
Employable Case 2	0	2	2	4		
Cost:	0	\$250	\$250	\$500		

Total Actual Persons Served: 7

Total Expenditures: \$800

Based on this scenario, you would have served a total of 7 General Assistance clients in Quarter 1: 3-Unemployable & 4-Employable, for a total of 7 Actual Person Served, at a total cost of \$800

General Assistance Data

FISCAL YEAR						
	FIRST QUARTER					
Month:	October	November	December	Q1 Total		
Unemployable Case 1	1	1	1	3 3		
Cost:	\$100	\$100	\$100	\$300		
Employable Case 2	0	2	2	4		
Cost:	0	\$250	\$250	\$500		

	General Assistance	Total Person Served	7	1	800.00
	General Assistance	Employable	4		
_	General Assistance	Unemployable	3		

General Assistance

Number of Individual Self Sufficiency Plans (ISP) Goals Completed: is the number of GA clients who completed the goals in their ISP. (GPRA Measure 1811 – General Assistance).

Your GPRA numbers should match up with this section of the Report.

Note: Goals Completed should never be larger than # of ISP Plans - Of that total ISPs reported above how many clients have met their goals in the ISP

Applications Approved: means the actual number of general assistance applicants approved for service and who have begun receiving financial assistance. (NEW APPLICATIONS FOR SERVICES).

Applications Disapproved: means the actual number of general assistance applicants determined not eligible for social services or financial assistance. — means 0.

	_		
General Assistance	Total Person Served	 	7
General Assistance	Employable		3
General Assistance	Unemployable		4
General Assistance	# of ISPs Plans		3)
General Assistance	# of ISP Goals Completed	7	3)
General Assistance	Applications Approved		1)
General Assistance	Applications Disapproved	-)	

Burial Assistance Data

Report the actual number of persons served and total expenditures for financial assistance payments made on behalf of indigent Indians who meet the eligibility criteria to receive funds for minimum burial expenses.

Payments shall not exceed standards of payment established by the Assistant Secretary-Indian Affairs.

➤ Burial Rate established by AS-IA is \$3,500

How to Count Burial Assistance Actual persons Served

- ➤ Count the Actual Number of People provided Burial Assistance
 - o For example: 1 Burial = 1 Person

How to count Burial Assistance Expenditures

- Count the Check Amount Paid to the Vendor(s)
 - For example: If October you paid \$3,400 for Burial Expenses and then \$100 to a Local Vendor for Wake Expenses for a Tribal member you would still report \$3,500, but only report 1 person served for that month.

Burial Assistance	1	3,500-
	Actual Person Served	Actual Expenditure

Emergency Assistance Data

Report the actual number of persons served and total expenditures due to forces beyond their control that caused loss or damage of personal possessions as specified in §20.329; such as damage due to burnout, flooding of homes, or other natural disasters.

- Payments shall not exceed the rates established by the Assistant Secretary-Indian Affairs.
- Emergency Assistance Rate established by AS-IA is \$1,500.

How to Count Emergency Assistance Actual persons Served & Expenditures

- ➤ Count the Actual Number of Family members Served with the Emergency Assistance payment
 - For example, a family of 5 would receive the same amount of Emergency Assistance as a family of 2, thus count the Household Size

		i
Emergency Assistance	5	1,500.00

Non-Financial Assistance Programs Data

OPERATING YEAR: FY		2024	BIA Fin	nancial Assi	stance a	nd Social Se	ervices R	eport (FAS	SR)	·		
Tribe A FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		END-OF-YEAR STATUS				
638	ACTUAL		ACTUAL		ACTUAL		ACTUAL		END-OF-TEAR STAT			
038	OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN		JUL-AUG-SEP		Carryover amount			
A	В	D	E	G	H	J	K	M	N	P	Q	R
Program Component	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit
Child Assistance Foster Care	12	6,805.50							12	6,805.50		(6,805.50)
Child Assistance Residential Care		-							_	_	_	_
Child Assistance Adoption Subsidy		-							-	-	-	-
Child Assistance Guardianship Subsidy		-							-	-	-	-
Child Assistance Special Needs		-							-	-	-	-
Child Assistance Homemaker Services									-	-	-	-
Adult Care Assistance Homemaker Services		-							-	-	-	-
Adult Care Assistance Residential Care (Group Home)	12	8,959.00		-		-		-	12	8,959.00		(8,959.00)
General Assistance Total Person Served	7	800.00	-		-				7	800.00		(800.00)
General Assistance Employable	3								3			
General Assistance Unemployable	4								4			
General Assistance # of ISPs Plans	3								3			
General Assistance # of ISP Goals Completed	3								3			
General Assistance Applications Approved	1								1			
General Assistance Applications Disapproved	-								-			
Burial Assistance Burial Assistance	1	3,500.00		_		_		_	1	3,500.00	_	(3,500.00)
Emanage Assistance Emanage Assistance	5	1 500 00							-	1 500 00		(1.500.00)
IIM Accounts Services									_			
IIM Accounts Distribution Plans Processed									-			
Service - Only Child Protection Services									_			
Service - Only Adult Protection Services									-			
Service - Only Child and Family Services									-			
Service - Only Domestic Violence Services									-			
		21,501.50								22,00 1100		(=2,00,00)
638 Tribe/BIA Ager	ıcy Progran	n Certification (Onl	y)				OSC	G or 477 Progr	am Certific	cation (Only)		

WHY DO WE WANT DATA ON THE NON-FINANCIAL ASSISTANCE PROGRAMS?

- Typically, labor-intensive services
- These programs are as important as the Welfare Assistance programs
- Programs focused on:
 - Assisting families in solving problems related to family functioning and interpersonal relationships.
 - Referrals for problems related to physical or mental disabilities, substance use
 - Protective services

Data Section of the FASSR *Non-Financial Assistance

IIM Accounts SERVICES vs. ACTUAL PERSONS SERVED

IIM Accounts Services

Services include case management services with outcome that are conducted on active supervised IIM accounts each quarter, for example, but not limited to: conducting a social service assessment to restrict an IIM account, updating addresses, conducting evaluations and assessments to support a distribution plan, home visits to determine who has custody of the account holder, preparing Kennerly Letters, conducting appeal hearings, and other guidance and support to the supervised account holder.

IIM Accounts - Distribution Plans Processed

Report the actual number of distribution plans approved for payments by the Bureau Line Officer on Supervised IIM Accounts. Record all other services provided under the "Services" category. The approved distribution plans include information on the purpose, payees, amounts of payments, and frequency of payments.

IIM Accounts	Services	25
	Distribution Plans Processed	3

Data Section of the FASSR *Non-Financial Assistance*

Services-Only SERVICES vs. ACTUAL PERSONS SERVED

Child Protection Services

Services and activities necessary to protect an Indian or Alaska Native child who is the victim of an alleged and/or substantiated incident of abuse, neglect, or exploitation. These activities include assessments, phone (info & referral), activities, home visits, reports to courts, contacts made with law enforcement, court activities, investigations, request for information, working with MDT and CPTS, etc. Every 'child' not 'case'

Adult Protection Services

Services and activities necessary to protect an Indian or Alaska Native adult who is the victim of an alleged and/or substantiated incident of abuse, neglect or exploitation. This would include IIM cases when abuse occurs, however IIM Activities should be counted separately under IIM Services. Activities under this section can include preventative services, services to homeless, and services to Veterans.

Service - Only	Child Protection Services	150
Service - Only	Adult Protection Services	65

Data Section of the FASSR *Non-Financial Assistance*

Services-Only SERVICES vs. ACTUAL PERSONS SERVED

Child and Family Services

Includes the reporting of any other case activity that is not previously covered (e.g. assessments, home visits, court appearances, home studies, etc.). Note: A case may not be opened under this Service program component, unless at least an hour or more of the worker's time was spent on this activity.

Domestic Violence Services

Domestic Violence Activities and Services include for example, crisis response/ counseling, support groups, information and referral, advocacy, follow-up services, accompaniment to hospital or medical facilities, transportation and Legal and /or Court Advocacy.

Service - Only Child and Family Services	80
Service - Only Domestic Violence Servic	es 5

QUARTER 1 AVAILABLE AMOUNT \$75,000 FY 2023 CARRYOVER \$5,000 1ST ALLOCATION: \$70,000

	-									- 15			
OPERATING YEAR:	FY	2024 BIA Financial Assistance and Social Services Report (FASSR)											
Tribe A FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		END-OF-YEAR STATUS					
		ACTUAL		ACTUAL		ACTUAL		ACTUAL		END-OF-Y		EAR STATUS	
	638	OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN		JUL-AUG-SEP		Carryo	ver amount	5,000.00	
	A	В	D	E	G	H	J	K	M	N	P	Q	R
_	am Component	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Allocated	Carryover or Deficit
Child Assistance	•	12	6,805.50							12	6,805.50	70,000.00	63,194.50
	Residential Care		-							-	-	-	-
	Adoption Subsidy		-							-	-	-	-
	Guardianship Subsidy		-							-	-	-	-
Child Assistance	+i		-							-	-	-	<u>-</u>
	Homemaker Services									-	-	-	-
Adult Care Assistance	Homemaker Services		-							-	-	-	-
	Residential Care (Group Home)	12	8,959.00		-		-		-	12	8,959.00		(8,959.00)
General Assistance	Total Person Served	7	800.00	-		-	-	-		7	800.00	_	(800.00)
General Assistance	Employable	3								3	.		
General Assistance	Unemployable	4								4			
General Assistance	# of ISPs Plans	3								3	4		
General Assistance	# of ISP Goals Completed	3								3			
General Assistance	Applications Approved	1								1			
General Assistance	Applications Disapproved	-								-			
Burial Assistance	Burial Assistance	1	3,500.00		-		-		-	1	3,500.00	-	(3,500.00)
mergency Assistance	Emergency Assistance	5	1,500.00		-		-		-	5	1,500.00	-	(1,500.00)
IIM Accounts	Services	25								25			
IIM Accounts	Distribution Plans Processed	3								3			
Service - Only	Child Protection Services	150								150			
Service - Only	Adult Protection Services	65								65			
Service - Only	Child and Family Services	80								80			
Service - Only	Domestic Violence Services	5								5			
	TOTAL:	365	21,564.50	-	-	-	-	-	-	365	21,564.50	75,000.00	53,435.50
	638 Tribe/BIA Agen	cy Program	Certification (Only)				OS	G or 477 Progr	am Certific	cation (Only)		
s/TRIBE A													
TRIBE/AGENCY (In	ısert name/Title):			DATE: TRIBAL OFFICIAL: NAME/ TITLE OF CERTIFYING OFFICIAL							DAT	E:	
s/TRIBE A SUPE	RINTENDENT												
BIA AGENCY SUPERINTENDENT (Certify)				D	DATE: OFFICE OF SELF GOVERNANCE or OIS, DIVISION OF WORKFORCE DA							DAT	E:

Projecting Persons Served And Expenditures For Welfare Assistance Programs

FASSR with Carryover of \$3,999.70

OPERATING YEAR:	FY		2024	BIA Fin	ancial Assi	stance ar	nd Social Se	ervices R	deport (FAS	SR)			
Tribe A FIRST QUARTER			SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER						
		ACTUAL		ACTUAL		ACTUAL		ACTUAL			END-OF-1	YEAR STATUS	
	638	OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN		JUL-AUG-SEP		Carryover amount		5,000.00	
	Α	В	D	E	G	н	J	к	М	N	Р	Q	R
Progra	m Component	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover o Deficit
Child Assistance	Foster Care	12	6,805.50	12	7,542.60	12	7,542.60	12	7,542.60	48	29,433.30	70,000.00	40,566.70
Child Assistance	Residential Care		-	į		<u></u>				_			-
Child Assistance	Adoption Subsidy		_							_	_		_
Child Assistance	Guardianship Subsidy		_	į		<u></u>				_	_		_
Child Assistance	Special Needs		_	Į		<u></u>				_	-		_
Child Assistance	Homemaker Services									-	-	-	-
lult Care Assistance	Homemaker Services		-	Į						_	_		-
lult Care Assistance	Residential Care (Group Hor	12	8,959.00	12	10,404.00	12	10,404.00		-	36	29,767.00		******
General Assistance	Total Person Served	7	800.00	9	850.00	9	850.00	7	800.00	32	3,300.00	_	(3,300.0
General Assistance		3		4		4		3		14			
General Assistance		4		5		5		4		18			
General Assistance		3								3			
	# of ISP Goals Completed	3								3			
	Applications Approved	1								1			
	Applications Disapproved	-		-						-			
Burial Assistance		1	3,500.00	1.	3,500.00		-			2	7,000.00		(7,000.00
	Emergency Assistance	5	1,500.00		_		_		_	5	1,500.00	_	(1,500.00
IIM Accounts	······································	25								25			
	Distribution Plans Processed	3								3			
	Child Protection Services	150								150			
•••••••••••••••••••••••••••••••••••••••	Adult Protection Services	65								65			
······································	Child and Family Services	80								80			
Service - Only	Domestic Violence Services	5								5	400000000000000000000000000000000000000		_v0088000v
	TOTAL:	365	21,564.50		22,296.60	33	18,796.60	19		451	71,000.30	75,000.00	3,999.70
	638 Tribe/BIA Agend	cy Program	Certification (Only	y)				osc	For 477 Progra	ım Certific	ation (Cinto)		
s/TRIBE A													
TRIBE/AGENCY (Insert name/Title):		D	ATE:	TRIBAL OFFICIAL: NAME/ TITLE OF CERTIFYING OFFICIAL					DAT	TE:			
c/TRIRE A STIRE	PINTENDENT												
s/TRIBE A SUPERINTENDENT BIA AGENCY SUPERINTENDENT (Certify)		<u> </u>	ATE:	OFFICE OF SELF GOVERNANCE or OIS, DIVISION OF WORKFORCE			KFORCE	DATE:					
OCIOTOG							MENT (Certify)		,	5 511			_
s/REGIONAL SO	CIAL WORKER												
REGIONAL SOCIA	L WORKER (Certify)			D	ATE:								

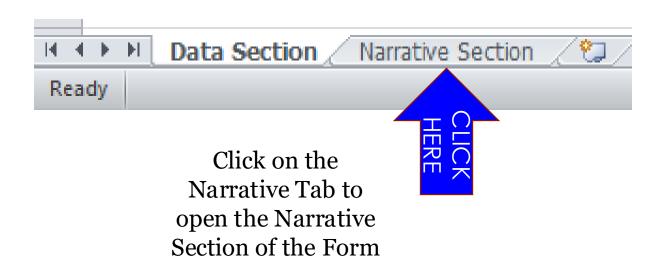
Projecting Persons Served And Expenditures For Welfare Assistance Programs

FASSR WITH DEFICIT OF \$6,500.30

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OPERATING YEAR:	FY		2024	BIA Fin	ancial Assi	stance a	nd Social Se	ervices R	eport (FAS	SR)			
Tribe A		FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER					
638		ACTUAL		ACTUAL		ACTUAL		ACTUAL		END-OF-YEAR STATUS			
		OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN	JUL-AUG-SEP	Carryover amount		5,000.00			
A		В	D	E	G	Н	J	K	M	N	P	Q	R
Program Component		Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit
Child Assistance		12	6,805.50	12	7,542.60	12	7,542.60	12	7,542.60	48	29,433.30	70,000.00	40,566.70
Child Assistance	······································		-							-	-	-	-
	Adoption Subsidy		-							-	-	-	-
	Guardianship Subsidy		-							-	-	-	-
Child Assistance	····*·································		-							-	-	-	-
	Homemaker Services									-	-	-	-
Adult Care Assistance			-							_	-	-	-
	Residential Care (Group Home)	12	8,959.00	12	10,404.00	12	10,404.00		-	36	29,767.00		(29,767.00)
General Assistance		7	800.00	9	850.00	9	850.00	7	800.00	32	3,300.00	_	(3,300.00)
General Assistance	Employable	3		4		4		3		14			
General Assistance		4		5		5		4		18			
General Assistance	# of ISPs Plans	3								3			
·····	# of ISP Goals Completed	3								3			
General Assistance	Applications Approved	1								1			
	Applications Disapproved	-		-						-			
Burial Assistance	······································	1	3,500.00	1	3,500.00	1	3,500.00	2	7,000.00	5	17,500.00	_	(17,500.00)
Emergency Assistance	Emergency Assistance	5	1,500.00		-		_		_	5	1,500.00	_	(1,500.00)
IIM Accounts	Services	25								25			
IIM Accounts	Distribution Plans Processed	3								3			
Service - Only	Child Protection Services	150								150			
Service - Only	Adult Protection Services	65								65			
Service - Only	Child and Family Services	80								80			
Service - Only	Domestic Violence Services	5								5	-00000000000		
	TOTAL:	365	21,564.50	34	22,296.60	34	22,296.60	21	15,342.60	454	81,500.30	75,000.00	(6,500.30)
638 Tribe/BIA Agency Program Certification (Only) OSG or 477 Program Certification (Only)													

Narrative Section of the FASSR

- The FASSR is separated into two section in the Excel Spreadsheet each are a Worksheet see diagram below.
- To open the Narrative Section, click on "Narrative Section" Tab at the bottom of the FASSR



NARRATIVE SECTION OF THE FASSR

- There are a total of 8 separate questions in the narrative
- The narrative connects the data to the story and helps the BIA understand your program.
- The narrative describes the program's best practices, success stories, case load data, and statistical information.
- The FASSR data provided helps BIA justify and sustain WA funding.

SECTION II: THE NARRATIVE QUESTIONS

Click on drop-down Tribe A to select Yes or No SECTION II: THE NARRATIVE Instructions: Complete the Narrative below by answering the following questions. Some questions, are yes or no, others are fillable narrative form Be as detailed as possible, as the Narrative is intended to tell the story of your program and the numbers you reported on the data portion fo the report. SELECT Y/N Question #1: Does your Social Services Program respond to and investigate allegations of child abuse and neglect? [Please answer Yes or No]: Question #1a: If you answered NO, to question #1, please briefly explain who is responsible for responding to and investigating allegations of abuse and neglect for your tribal community. For example, in states that fall under P.L. 38-280, the state is typically responsible for this. Type Here. SELECT Y/N Question #2: Does your Tribal or BIA Social Services Program place Indian children in out-of-home care when needed? [Please answer Yes or No]: Question #2a: If you answered NO, to question #2, please briefly explain who is responsible for placing Indian Children in out-of-home care when needed. Type Here. SELECT Y/N Question #3: Does your Tribe operate its own Foster Care Program (Please answer Yes or No)? Type Here Question #4: (1-2 paragraphs) Briefly describe the community(ies) or tribe(s) that you provide services to (i.e. any information that you feel will help us understand more about your program, ind/ude the following information: Tribes served, counties served, location, climate, demographics, culture, economy, employment, housing, crime, abuse statistics). Type Here. Tribe A SECTION II: THE NARRATIVE

Instructions: Complete the Narrative below by answering the following questions. Some questions, are yes or no, others are fillable narrative form. Be as detailed as possible, as the Narrative is intended to tell the story of your program and the numbers you reported on the data portion fo the report.

Question #1: Does your Social Services Program respond to and investigate allegations of child abuse and neglect? [Please answer Yes or No]:

YES

Question #1a: If you answered NO, to question #1, please briefly explain who is responsible for responding to and investigating allegations of abuse and neglect for your tribal community. For example, in states that fall under P.L. 38-280, the state is typically responsible for this.



Question #3 automatically populates from	n the data section.
Question #5: What type of delivery method is your program? (Is your GA operated through an approved 477-plan (477), do you have a ISDEAA Contract to operate the program under P.L. 93-638 (638), are you a BIA-operated program (BIA), or are you a Self-Governance Tribe (OSG), or a Combination of these? (For example, 638-477, your ribe has a 638 contract but operates General Assistance through a 477-plan.)	638
Question #6: Briefly describe your staffing: How many workers do you have under your program? What is the client to staff ratio per worker?	
Describe your staffing. What is the client to staff ratio per worker.	

SECTION II: THE NARRATIVE QUESTIONS

QUESTION #7: How much carryover was reported in Column Q in the Data Section of the PREVIOUS REPORTING YEAR, if any or applicable?

5,000.00

QUESTION #8: (1-2 paragraphs). Compare the current year statistical report to the previous year. Discuss changes in the number of persons served - increases or decreases in services/ case loads, and funds expended. If different, why? (i.e. natural disaster, inflation, program funds reduced). How might your program be impacted should a shortage of funds occur? (i.e. cite programs that were discontinued or areas where services were reduced due to a shortage of funds). What success stories can you share?

Foster Care: In FY 2023, we provided foster care services to a total of 58 children with expenditures of \$36,435.60. In FY 2024, we provided foster care services to a total of 48 children, with actual expenditures of \$29,433.30. We are using the state rate of \$20.94 per day for the age group of the child. We are anticipating of serving 48 children this FY with cost of \$29,433.30. Parents are working on their case plans; all case plans are for reunification with their parents.

Adult Residential Care: FY 2023, we served 3 adults with expenditures of \$8,959.00. In FY 2024, We served 36 persons with expenditures of \$29,767.00. Our goal is to have all adults back home in Q4. This is an increase of adults served compared to last year. We are using the state rate of \$28.90 per day.

General Assistance: In FY2023, we served 6 clients with a total of \$1,377.00. This Q1 we served 3-Unemployable & 4-Employable, for a total of 7 Actual Person Served, at a total cost of \$800, we are projecting to serve a total of 32 clients with total expenditures of \$3,300.00. The decrease in expenditures is due to the number of members in the household in 2023 compared to single household applicants this quarter. We used the state rate for TANF with shelter cost.

Burial Assistance: FY 2023, we had 1 Burial of \$2,400 for Burial Expenses and then \$100 to a Local Vendor for Wake Expenses for a Tribal member for \$2,500. In FY 2024, We had 5 burials for a total expenditure of \$17,500 for the fiscal year. We have an increase in burial from last FY. We did not pay for burial last fiscal year as we did not have enough funds for the burial request when it was submitted. There was an increase in burial funding as well. We used the BIA rate of \$3,500.

Emergency Assistance: There is an increase of emergency assistance from the previous year as we did have any applications for emergency assistance. In Q1, we approved a family of 5 for \$1,500 as their house was flooded in November. No other resources were available for payment. We did not have any other expenditures for emergency assistance this fiscal year. We used the increased BIA rate of \$1,500.

Child Protective Services: Our program have recorded 150 CPS activities as compared to last year's program of 120 as we have staffing vacancies. This FY we are fully staffed, and CPS has been working with families and safety plans to decrease substantiated cases, referrals, conducting home visits, etc.

Adult Protection: Last year adult protection was at about 35, this quarter we have seen an increase in reports of neglect in our homeless population. 65 services have been provided to persons as our adult protection worker is collaborating with programs to assist in gaining employment and housing. Our adult protection worker is working with families on preventive services.

Child and Family Services: We provided 80 services to our clients, which included:

Domestic Violence Services: We have 5 services for DV, we transported a client and to a safe house and provided advocacy services to the client. Last FY, we did not have any cases that have DV. This is an increase of activities from last fiscal year.

Successes: Last year we did not have a permanent Social Services Director the staff continued to provide ongoing services to 498 persons without service interruption. We closed 3 foster care case, 10 children achieved permanency.

Welfare Assistance Funding: in FY2024, Tribe A began the fiscal year with a carryover of \$5,000 and received one WA distribution in the amount of \$70,000 for a total funding for 2024 of \$75,000 (column Q). Should a shortage of funds our 48 children in foster care would be most impacted as well as relatives receiving financial payment to assist in meeting the needs of children placed in their care. Our children are experiencing trauma from child abuse and neglect. Tribe A is responsible for the protection of children and could not adequately continue to protect children experiencing child abuse and neglect, if there was a shortage of welfare funding.

CERTIFYING THE FASSR FORM

638 Tribe/BIA Agency Program	Certification (Only)	OSG or 477 Program Certificat	OSG or 477 Program Certification (Only)			
TDIDELCENCY (I	DATE	TRIBAL OFFICIAL NAME/THE FOR OFFICIAL	DATE			
TRIBE/AGENCY (Insert name/Title) (Certify)	DATE:	TRIBAL OFFICIAL: NAME/ TITLE OF CERTIFYING OFFICIAL	DATE:			
BIA AGENCY SUPERINTENDENT (Certify)	DATE:	OFFICE OF SELF GOVERNANCE or OIS, DIVISION OF WORKFORCE	DATE:			
		DEVELOPMENT (Certify)				
REGIONAL SOCIAL WORKER (Certify)	DATE:					

Tribe/BIA Agency Program
Certification (Only): The person
that prepared the report and
narrative.

Agency Superintendent: The BIA Agency Superintendent for your program. (Not all Tribes submit through an Agency)

Regional Social Worker: The federal certifier for the report.

OSG or 477 Certification (Only): The person that prepared the report and narrative.

Office of Self Governance or Division of Workforce Development: The federal certifier for the report.

HOW DO INCOMPLETE FASSRS AFFECT THE CLIENTS WE SERVE?

- The recipients are ultimately the ones most impacted. For example, foster care payments may cease if there is no available funding.
- The BIA will not have the data/information it needs to justify the Welfare Assistance funding to decision makers; and this could impact the level of funding the BIA receives in future funding years- it may lead to a decrease in Welfare Assistance funding.
- The BIA cannot make a fair and equitable distribution. This delays the distribution of funds- which directly impacts those served by the program.
- ➤ Without funding Tribal and Agency programs may have to shut-down their program.
- ➤ No Report = No Funding

What is the process for the submission & certification of the FASSRs?

Tribe and BIA Agency

- Step 1: Prepare Initial FASSR
- Step 2: Tribes/OSG/477 submit FASSR to Regions/OSG/477-Office
 - Due Date FY Tribes/Agencies: Friday, October 31, 2024
 - Due Date CY Tribes: Friday, January 31, 2025

Region/OSG/477 Office

- Step 3: Review FASSR & Work with Tribe/Agency for Accuracy & Completeness
- Step 4: Regions/OSG/477-Office submit FASSRs to Central Office, Division of Human Services to DHS_FASSR@bia.gov.
 - Due Date to Submit FY Reports: Monday, December 2, 2024
 - Due Date to Submit CY Reports: Monday, March 3, 2025

Central Office, Division of Human Services

- Step 5: Review FASSRs by Region, Office, and Program- Work with Regions for Accuracy & Completeness
- Step 6: Transfer Data from FASSRs VERBATIM to Welfare Assistance Distribution Spreadsheet
- Step 7: Prepare Funding Document to Budget for the Distribution of Welfare Assistance



FASSR-PROGRAM COMPONENT CHECKLIST

Financial Assistance for Social Services Report (FASSR) Checklist for Certification

 Part 1- Region/477/OSG Certification - Reviewer/Certifier:							
Name of Tribe or Agenc Date of Review:	y:						
☐ Data Section Comple	ted	□ Fiscal Ves	r (FY) or Calendar	Vor (CV)			
☐ Name of Tribe Filled			Delivery Filled in	1em (C1)			
_ Ivanie of Thoe Pinea	in and remeds Frogra	III II Mediod of	Delivery Filled in				
Review the Welfare Ass	_						
□ Distribution of Welfare Assistance Funds							
2024 Funds allocated (BERT/FBMS)	Certified 2023 FASSR Carryover	Available Amount	2024 FASSR reported	FASSR Carryover or			
(BERT/FEMS)	rassic carryover	Allocated funds +	expenditures	Deficit			
		carryover	expenditures	Delicit			
3	3	3	3	3			
*	•	*	*	*			
☐ Do the amounts list al	bove match what is on	the FASSR? (□Yes	/□No) If no, check	the narrative to see if	f the		
Tribe explained why the							
will have to make the co			•				
 □ Column R: Does the Tribe have a carryover? (□Yes/□No) Does the Tribe have a deficit in welfare assistant funding? (□Yes/□No) If yes, did the Tribe state how the expenditures were paid in their narrative section, question #8? For example, the Tribe used general Tribal funds to pay for the deficit in expenditures. If no, work with the Tribe to have them state how they paid their deficit in the narrative section, question #8. Analyze the Data Are the averages within the AS-IA payment standards or by the state? If not, the Tribe will have to explain in the narrative why the payments are not within the payment standards. Expenditures and Actual Persons Served: To get the average payments for each payment component you will divide Column P(expenditures)/N (# of persons served). Welfare Assistance Categories Child Assistance (state rate) The total average payment for Residential Care is \$ (\$ of expenditures/# of persons served). The total average payment for Residential Care is \$ (\$ of expenditures/# of persons served). The total average payment for Guardianship Subsidy is \$ (\$ of expenditures/# of persons served). The total average payment for Special Needs is \$ (\$ of expenditures/# of persons served). The total average payment for Special Needs is \$ (\$ of expenditures/# of persons served). 							
 The total average payment for Homemaker Services is \$ (\$ of expenditures/# of persons served). Adult Assistance (state rate) The total average payment for Homemaker is \$ (\$ of expenditures/# of persons served). The total average payment for Residential Care is \$ (\$ of expenditures/# of persons served). 							
 □ General Assistance (state TANF rate) The total average payment for General Assistance is \$ (\$ of expenditures/# of persons served). 							
 □ Burial Assistance (a maximum of \$3,500 per burial – Per memo dated 6/28/2024) • The total average payment for Burial Assistance is \$ (\$ of expenditures/# of persons served). 							
 Emergency Assistance (maximum of \$1,500 per household - Per memo dated 6/28/2024) The total average payment for Emergency Assistance is \$ (\$ of expenditures/# of persons served). 							



FASSR-PROGRAM COMPONENT CHECKLIST

Financial Assistance for Social Services Report (FASSR) Checklist for Certification

☐ IIM Accounts: Services and Distribution Plan Processed					
 Service Only: Child Protection Services, Adult Protection Services, Child and Family Services, Domestic Violence Services 					
☐ Is the Narrative Section Completed — Questions #1-8? The written narrative reflects the data, information in Narrative complies with 25 CFR Part 20.					
☐ Certifying the completion of FASSR. Do not certify the FASSR, if you have questions about the data or narrative sections. Ask the Tribe for clarification.					
638 Tribe/BIA Agency Program Certification					
Tribe/Agency Name Certified/Date:	YES □ NO □ If no, work with Tribe to get certification.				
BIA Agency Superintendent/Date (Certify):	YES □ NO □ If no, work with Superintendent to get				
	certification.				
Regional Social Worker/Date (Certify):	YES				
OSG or 477 Program Certification					
Tribal Official: Name/Title of Certifying Official/Date:	YES □ NO □ If no, work with Tribe to get certification.				
Office of Self Governance or OIS, Division of Workforce Development/Date (Certify):	YES -				
☐ Submit FASSRs, on or before the deadline to the Division of Human Services, email address: DHS_FASSR@bia.gov.					
Part 2: Central Office Certification Reviewer:	Date of Review:				
Verified FASSR: Data is correct Financial Verification Data analyzes complies with AI/state standards Narrative is completed					
☐ Accept FASSR/Certified ☐ Not Accept – FASSR needs corrections. Return to program. See comments.					
Comments:					

QUESTIONS?