Bureau of Indian Affairs (BIA)

Office of Indian Services

Division of Human Services

Financial Assistance And Social Services Report (FASSR)

&

2024 FASSR Program Component Checklist

LEARNING OBJECTIVES

Methodology and Welfare Assistance

- 25 CFR Part 20
- Welfare Assistance Rates and Memo for welfare assistance increases

Overview of the 2024 FASSR

Data Section
- Social Services Program Components
- Expenditures

Narrative Section
- Program staff and vacancies, caseloads, etc.
- Compare last years statistics to this year's data in narrative

FASSR Program Component Checklist

- Part 1 - Regions/OSG/477 Program Certification
- Part 2 - Central Office Certification

BACKGROUND ON THE METHODOLOGY

The Congressional Mandate requires the following:

1. The BIA must distribute Welfare Assistance funds in a manner that is **Fair and Equitable to all Tribes.**
2. The BIA **cannot exceed the Statutory Cap** placed on Welfare Assistance, when distributing funds to Tribes and BIA agencies.
3. The Statutory Cap typically equals the total annual appropriation enacted by Congress for Welfare Assistance
4. The Statutory Cap was enacted originally in Fiscal Year 1994 and has been in place each year thereafter.

WHAT DOES THIS MEAN?

- The BIA **must** implement a **funding distribution methodology** that is fair and equitable for the distribution of Welfare Assistance funds.
- The BIA cannot reprogram funds from other programs (i.e. Justice Services Programs or Trust Services programs) to address shortfalls in Welfare Assistance.

HOWEVER- Congress has included annual Appropriations language that allows **Tribes** to use their recurring Tribal Priority Allocations (TPA) to meet shortfalls:

*"of which not to exceed $78,000,000 shall be for welfare assistance payments…except that *federally recognized tribes*…, may use their tribal priority allocations…for unmet welfare assistance costs…"

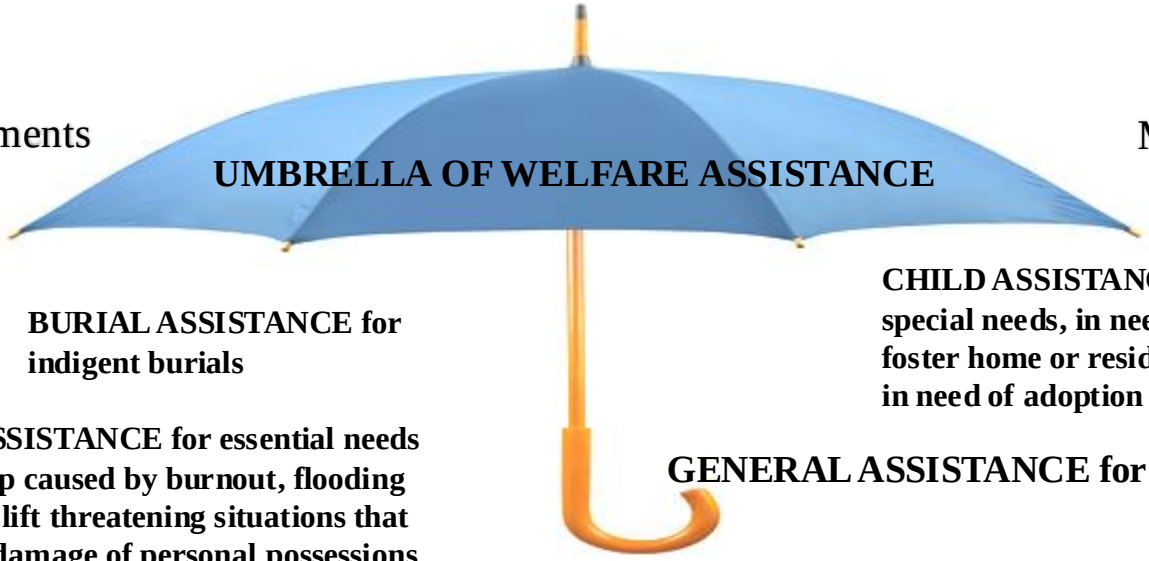
WHY DO WE USE THE FASSR?

1. FASSR provides a consistent and standard process for all Tribes and BIA agencies. The FASSR process aligns more closely with the policy on Self-Determination and Self-Governance.
2. The data compiled in the FASSR is driven by the ***Tribe.***
   - The information the Tribe provides and certifies in the FASSR is the basis for the Welfare Assistance Funding Distribution Methodology.
3. Each Tribe or BIA Agency reports their need which is then the basis for funding. The data in the report is used to determine the level of funding for your Tribe, Agency, or Program.

25 CFR PART 20
SUBPART C – DIRECT ASSISTANCE

One-time payments

Monthly payments



BURIAL ASSISTANCE for indigent burials

CHILD ASSISTANCE for any child with special needs, in need of placement in a foster home or residential care facility, or in need of adoption or guardianship

EMERGENCY ASSISTANCE for essential needs to prevent hardship caused by burnout, flooding of homes, or other lift threatening situations that may cause loss or damage of personal possessions

GENERAL ASSISTANCE for basic essential needs

ADULT CARE ASSISTANCE for adults who require non-medical personal care and supervision

One "pool" of funds

Definitions are from 25 CFR Part 20.100

WELFARE ASSISTANCE IS A SAFETY NET PROGRAM

- It is only used when comparable financial assistance or social services are either not available or not provided by state, tribal, county, local or other federal agencies.

- It is a secondary or residual resource and must not be used to supplement or supplant other programs. (25 CFR Part 20.102)

WELFARE ASSISTANCE RATES

Welfare assistance categories are funded each year at rates established by the Assistant Secretary – Indian Affairs (AS-IA) or the state rates where the individual resides.

These are the current rates and are subject to change:

- Child Assistance (state foster care rate);
  - The state foster care rate (includes clothing, incidentals, and personal allowance) in accordance with established state standards of payments. 25 CFR Part 20.509(d).
- Guardianship/Adoption Subsidies (state foster care rate)*
- General Assistance (state TANF rate);
- Adult Care Assistance (state rate);
- Burial Assistance rate (a maximum of $3,500 per burial);*
- Emergency Assistance (a maximum of $1,500 per household)*

  * Bureau Standard Payment Rate Memo dated June 28, 2024, increased rates.

- Disaster Assistance and the Tribal Work Experience Program are no longer funded, and welfare assistance funds cannot be used for these purposes.

(25 CFR Part 20; Indian Affairs Manual, Part 70, Chapter 3 Section 1.7)

INCREASES TO THE STANDARD OF ASSISTANCE PAYMENT FOR:

United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

June 28, 2024

Memorandum

To: Regional Directors
Central Office Directors
Director, Office of Self Governance

From: Bryan Newland
Assistant Secretary – Indian Affairs

Subject: Bureau Standard of Assistance for 25 CFR Part 20 Social Service Programs

Effective as of this date of this memorandum and in accordance with the Human Service regulations at 25 CFR Part 20, the following maximum payment standards are established and supersede any previous standards:

(1) Child assistance specific to adoption/guardianship subsidy: the maximum maintenance subsidy must not exceed the basic foster care rate for the age group of the child in the state where the child resides;
(2) Burial assistance: $3,500.00 per burial; and
(3) Emergency assistance: $1,500.00 per household.

Please ensure all affected Bureau of Indian Affairs and Tribally operated programs are promptly notified of this standard of assistance payment modification. It is imperative all contracts/compacts are adjusted accordingly to reflect these updated standards.

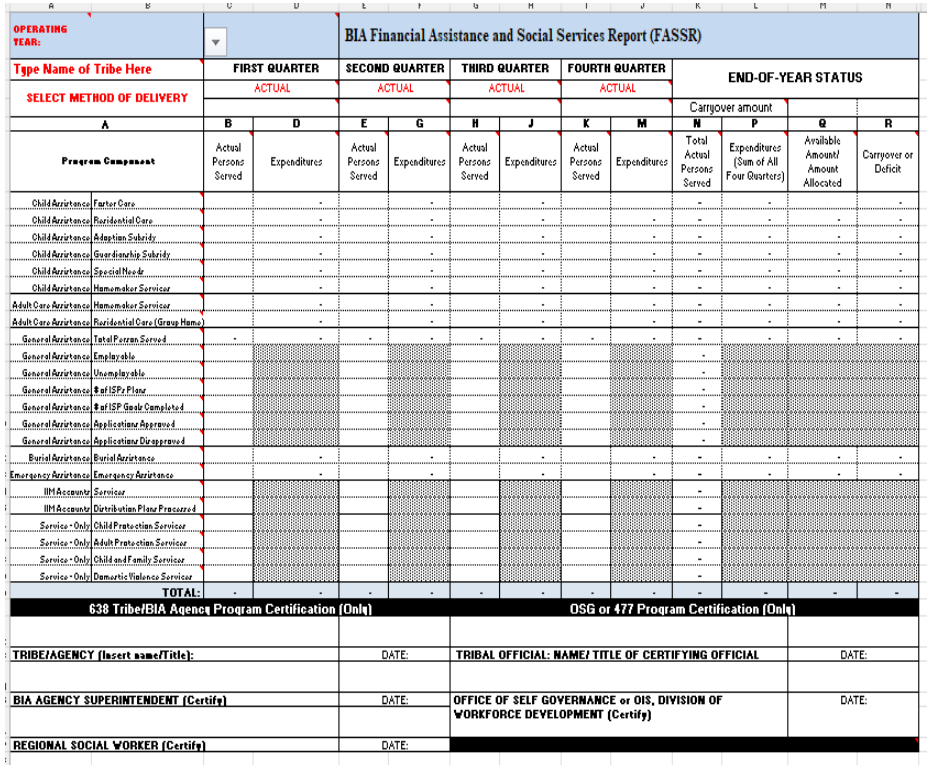
Should you have any additional questions or require further clarification regarding this change, please direct your inquiries to Ms. Evangeline Campbell, Division Chief, by phone at (202) 513-7621 or email at evangeline.campbell@bia.gov.

Overview of the FASSR

THE FASSR HAS CONTAINS TWO SECTIONS – THE DATA SECTION AND NARRATIVE SECTION. EACH SECTION COLLECTS DIFFERENT TYPES OF DATA FOR EACH FINANCIAL ASSISTANCE.

BOTH SECTIONS OF THE REPORT **MUST BE SUBMITTED** IN ORDER FOR THE REPORT TO BE CONSIDERED "COMPLETE." *BOTH SECTIONS ARE DEPENDENT UPON THE OTHER.*

1). DATA SECTION

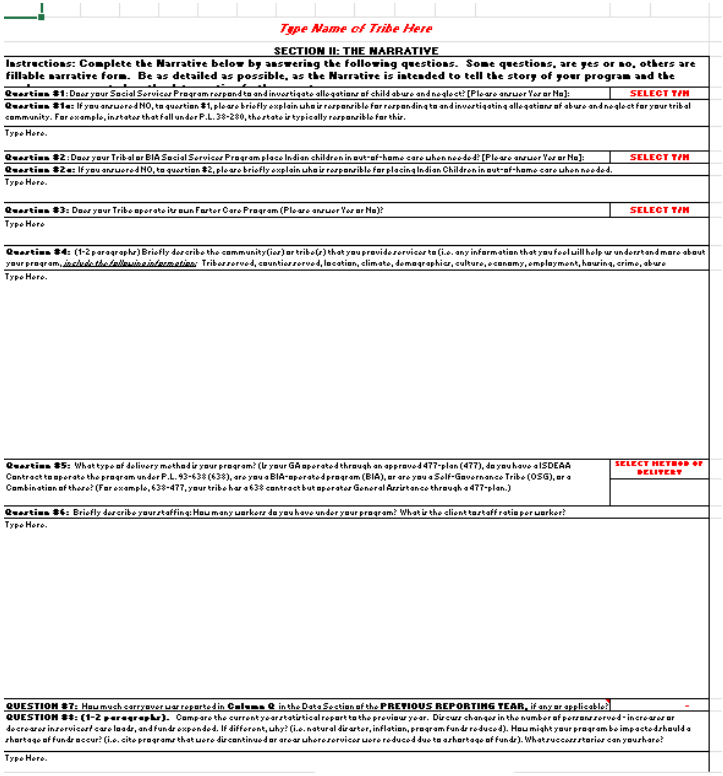


OPERATING YEAR:				BIA Financial Assistance and Social Services Report (FASSR)									
Type Name of Tribe Here		FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		END-OF-YEAR STATUS			
SELECT METHOD OF DELIVERY		ACTUAL		ACTUAL		ACTUAL		ACTUAL					
										Carryover amount			
A		B	D	E	G	H	J	K	M	N	P	Q	R
Program Component		Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit
Child Assistance	Foster Care		-		-		-			-	-	-	-
Child Assistance	Residential Care		-		-		-		-	-	-	-	-
Child Assistance	Adoption Subsidy		-		-		-		-	-	-	-	-
Child Assistance	Guardianship Subsidy		-		-		-		-	-	-	-	-
Child Assistance	Special Needs		-		-		-		-	-	-	-	-
Child Assistance	Homemaker Services		-		-		-		-	-	-	-	-
Adult Care Assistance	Homemaker Services		-		-		-		-	-	-	-	-
Adult Care Assistance	Residential Care (Group Home)		-		-		-		-	-	-	-	-
General Assistance	Total Persons Served	-	-	-	-	-	-	-	-	-	-	-	-
General Assistance	Employable									-			
General Assistance	Unemployable									-			
General Assistance	# of ISPs Plans									-			
General Assistance	# of ISP Goals Completed									-			
General Assistance	Applications Approved									-			
General Assistance	Applications Disapproved									-			
Burial Assistance	Burial Assistance		-		-		-		-	-	-	-	-
Emergency Assistance	Emergency Assistance		-		-		-		-	-	-	-	-
IIM Accounts	Services									-			
IIM Accounts	Distribution Plans Processed									-			
Service - Only	Child Protection Services									-			
Service - Only	Adult Protection Services									-			
Service - Only	Child and Family Services									-			
Service - Only	Domestic Violence Services									-			
TOTAL:		-	-	-	-	-	-	-	-	-	-	-	-

638 Tribe/BIA Agency Program Certification (Only) — OSG or 477 Program Certification (Only)

TRIBE/AGENCY (Insert name/Title):	DATE:	TRIBAL OFFICIAL: NAME/ TITLE OF CERTIFYING OFFICIAL	DATE:
BIA AGENCY SUPERINTENDENT (Certify)	DATE:	OFFICE OF SELF GOVERNANCE or OIS, DIVISION OF WORKFORCE DEVELOPMENT (Certify)	DATE:
REGIONAL SOCIAL WORKER (Certify)	DATE:		

2). NARRATIVE SECTION



Type Name of Tribe Here

SECTION II: THE NARRATIVE

Instructions: Complete the Narrative below by answering the following questions. Some questions, are yes or no, others are fillable narrative form. Be as detailed as possible, as the Narrative is intended to tell the story of your program and the

Question #1: Does your Social Services Program respond to and investigate allegations of child abuse and neglect? (Please answer Yes or No): **SELECT Y/N**

Question #1a: If you answered NO, to question #1, please briefly explain what is responsible for responding to and investigating allegations of abuse and neglect for your tribal community. For example, in states that fall under P.L. 83-280, the state is typically responsible for this.

Type Here.

Question #2: Does your Tribal or BIA Social Services Program place Indian children in out-of-home care when needed? (Please answer Yes or No): **SELECT Y/N**

Question #2a: If you answered NO, to question #2, please briefly explain what is responsible for placing Indian Children in out-of-home care when needed.

Type Here.

Question #3: Does your Tribe operate its own Foster Care Program (Please answer Yes or No)? **SELECT Y/N**

Type Here

Question #4: (1-2 paragraphs) Briefly describe the community(ies) or tribe(s) that you provide services to (i.e. any information that you feel will help us understand more about your program, *include the following information:* Tribes served, counties served, location, climate, demographics, culture, economy, employment, housing, crime, abuse

Type Here.

Question #5: What type of delivery method is your program? (Is your GA operated through an approved 477 plan (477), do you have a ISDEAA Contract to operate the program under P.L. 93-638 (638), are you a BIA operated program (BIA), or are you a Self-Governance Tribe (OSG), or a Combination of these? (For example, 638-477, your tribe has a 638 contract but operates General Assistance through a 477 plan.) **SELECT METHOD OF DELIVERY**

Question #6: Briefly describe your staffing: How many workers do you have under your program? What is the client to staff ratio per worker?

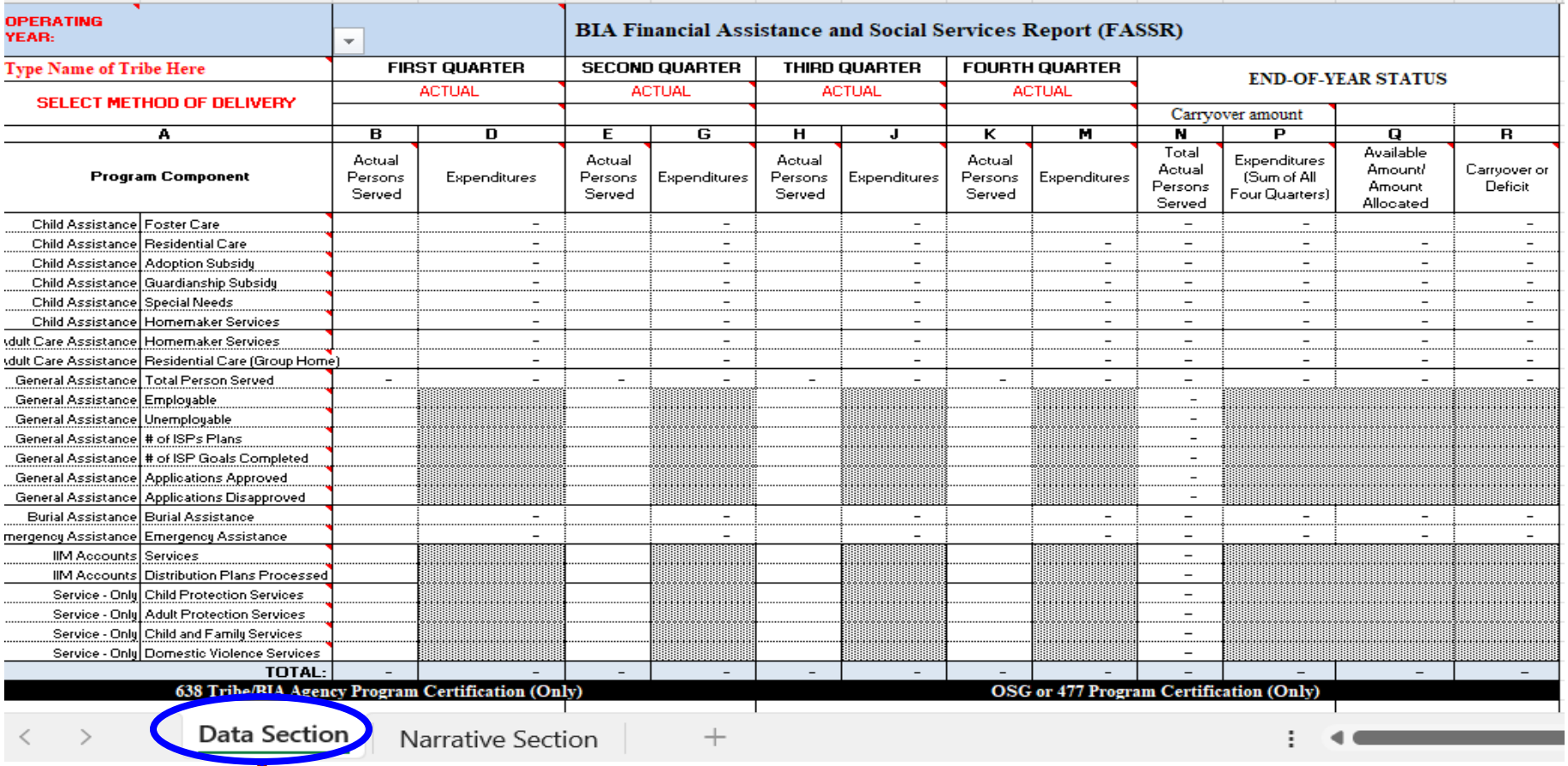
Type Here.

QUESTION #7: How much carryover was reported in **Column Q** in the Data Section of the **PREVIOUS REPORTING YEAR,** if any or applicable? -

QUESTION #8: (1-2 paragraphs). Compare the current year statistical report to the previous year. Discuss changes in the number of persons served - increases or decreases in service/ care loads, and funds expended. If different, why? (i.e. natural disaster, inflation, program funds reduced). How might your program be impacted should a shortage of funds occur? (i.e. cite programs that were discontinued or areas where services were reduced due to a shortage of funds). What successes stories can you share?

Type Here.

Data Section of the FASSR



OPERATING YEAR:		BIA Financial Assistance and Social Services Report (FASSR)											
Type Name of Tribe Here		FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		END-OF-YEAR STATUS			
SELECT METHOD OF DELIVERY		ACTUAL		ACTUAL		ACTUAL		ACTUAL					
										Carryover amount			
A		B	D	E	G	H	J	K	M	N	P	Q	R
Program Component		Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit
Child Assistance	Foster Care		-		-		-			-	-		-
Child Assistance	Residential Care		-		-		-		-	-	-	-	-
Child Assistance	Adoption Subsidy		-		-		-		-	-	-	-	-
Child Assistance	Guardianship Subsidy		-		-		-		-	-	-	-	-
Child Assistance	Special Needs		-		-		-		-	-	-	-	-
Child Assistance	Homemaker Services		-		-		-		-	-	-	-	-
dult Care Assistance	Homemaker Services		-		-		-		-	-	-	-	-
dult Care Assistance	Residential Care (Group Home)		-		-		-		-	-	-	-	-
General Assistance	Total Person Served	-	-	-	-	-	-	-	-	-	-	-	-
General Assistance	Employable									-			
General Assistance	Unemployable									-			
General Assistance	# of ISPs Plans									-			
General Assistance	# of ISP Goals Completed									-			
General Assistance	Applications Approved									-			
General Assistance	Applications Disapproved									-			
Burial Assistance	Burial Assistance		-		-		-		-	-	-	-	-
mergency Assistance	Emergency Assistance		-		-		-		-	-	-	-	-
IIM Accounts	Services									-			
IIM Accounts	Distribution Plans Processed									-			
Service - Only	Child Protection Services									-			
Service - Only	Adult Protection Services									-			
Service - Only	Child and Family Services									-			
Service - Only	Domestic Violence Services									-			
TOTAL:		-	-	-	-	-	-	-	-	-	-	-	-
638 Tribe/BIA Agency Program Certification (Only)								OSG or 477 Program Certification (Only)					

Data Section | Narrative Section

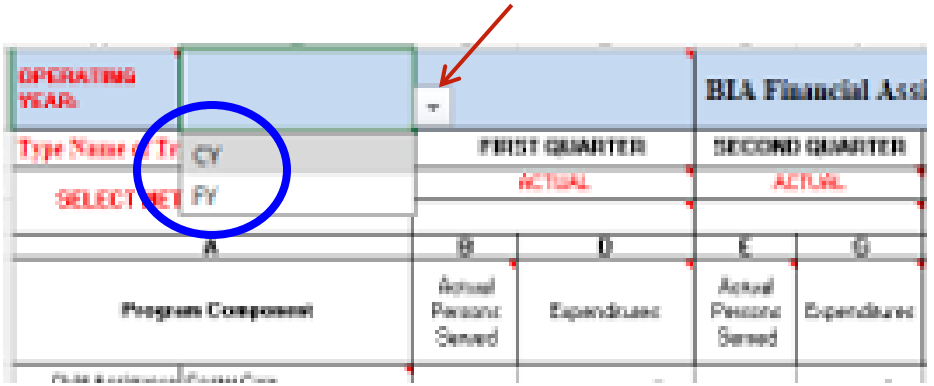
CLICK HERE

STEP 1 To open the Data Section, click on “Data Section” Tab at the bottom of the Report

Data Section of the FASSR

STEP 2

Push the drop-down arrow to choose the Type of Operating Year your Tribe Operates on – its either *FY* **OR** *CY*



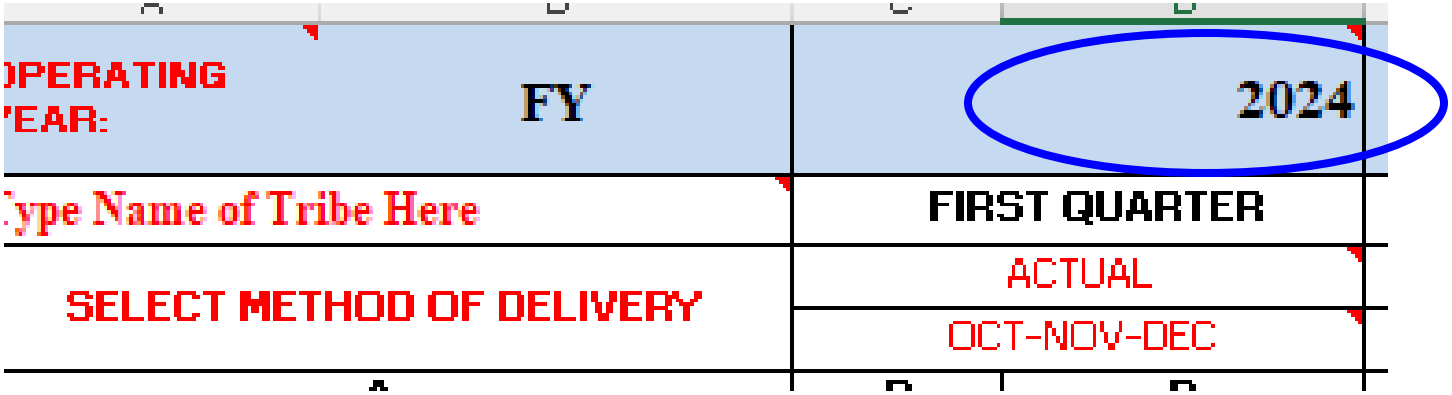
Months will automatically populate

OPERATING YEAR: FY	2024	BIA Financial Assistance and Social Services Report (FASSR)											
Type Name of Tribe Here	FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		END-OF-YEAR STATUS			
SELECT METHOD OF DELIVERY	ACTUAL		ACTUAL		ACTUAL		ACTUAL					
	OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN		JUL-AUG-SEP		Carryover amount			
A	B	D	E	G	H	J	K	M	N	P	Q	R
Program Component	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit
Child Assistance Foster Care		-		-		-			-	-		-

Data Section of the FASSR

STEP 3

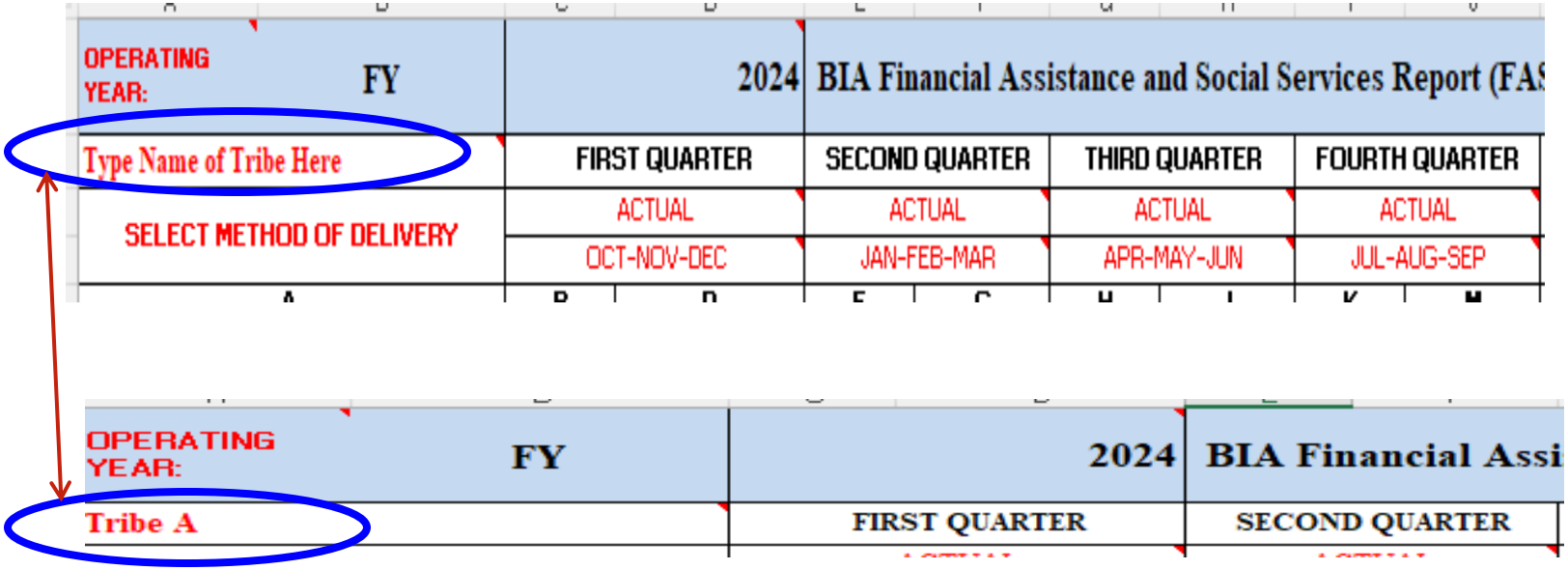
Type the Year



Data Section of the FASSR

Type the Name of your Tribe

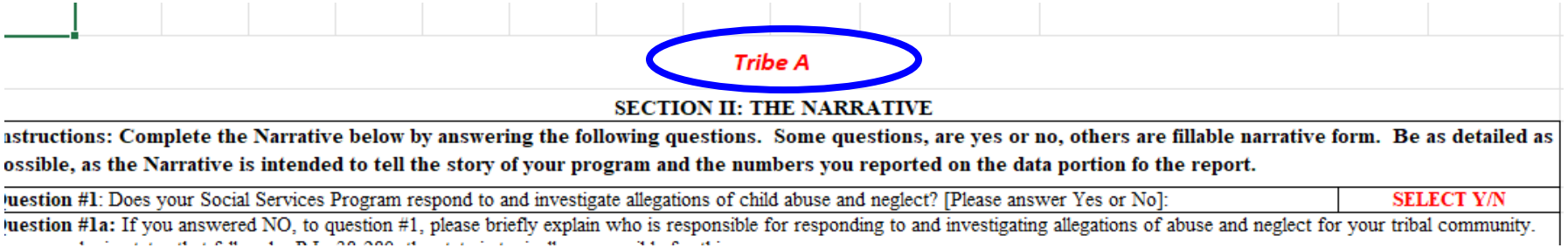
STEP 4



OPERATING YEAR:	FY	2024	BIA Financial Assistance and Social Services Report (FAS		
Type Name of Tribe Here		FIRST QUARTER	SECOND QUARTER	THIRD QUARTER	FOURTH QUARTER
SELECT METHOD OF DELIVERY		ACTUAL	ACTUAL	ACTUAL	ACTUAL
		OCT-NOV-DEC	JAN-FEB-MAR	APR-MAY-JUN	JUL-AUG-SEP

OPERATING YEAR:	FY	2024	BIA Financial Assi
Tribe A		FIRST QUARTER	SECOND QUARTER

Now the form will auto populate the Tribe's Name on the Narrative Section



Tribe A

SECTION II: THE NARRATIVE

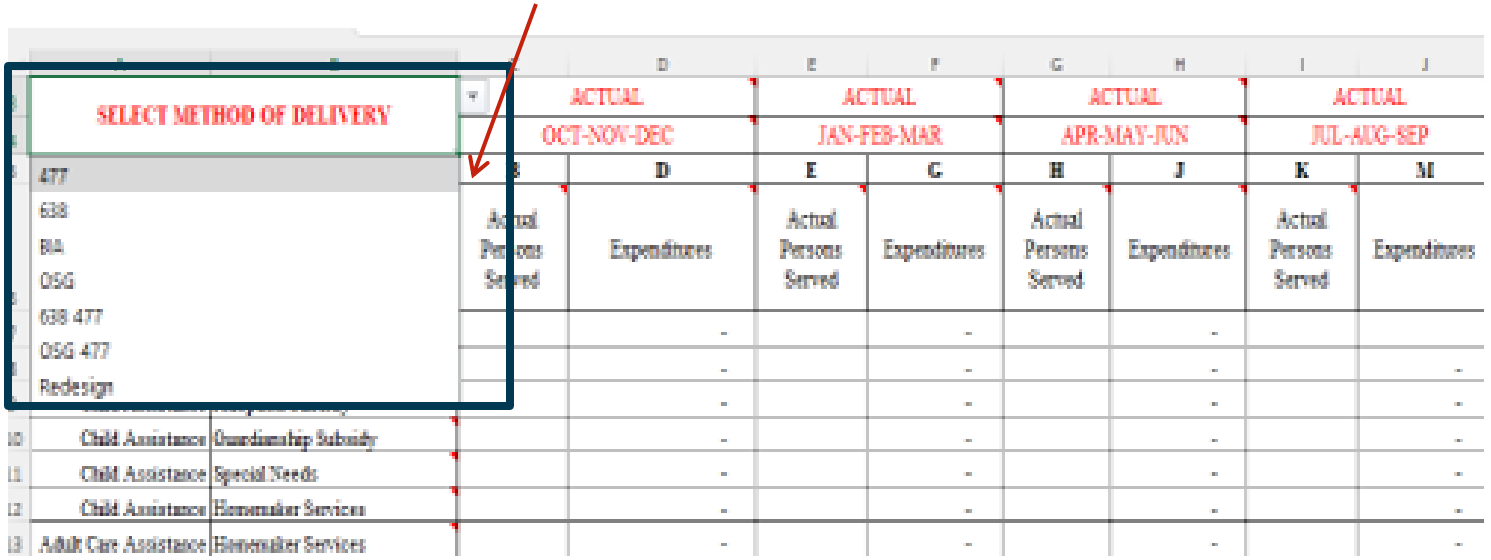
nstructions: Complete the Narrative below by answering the following questions. Some questions, are yes or no, others are fillable narrative form. Be as detailed as ossible, as the Narrative is intended to tell the story of your program and the numbers you reported on the data portion fo the report.

uestion #1: Does your Social Services Program respond to and investigate allegations of child abuse and neglect? [Please answer Yes or No]:	SELECT Y/N
uestion #1a: If you answered NO, to question #1, please briefly explain who is responsible for responding to and investigating allegations of abuse and neglect for your tribal community.	

Data Section of the FASSR

STEP 5

Push the drop-down arrow to choose the Method of Delivery that the FASS programs are operated through – 638 contract

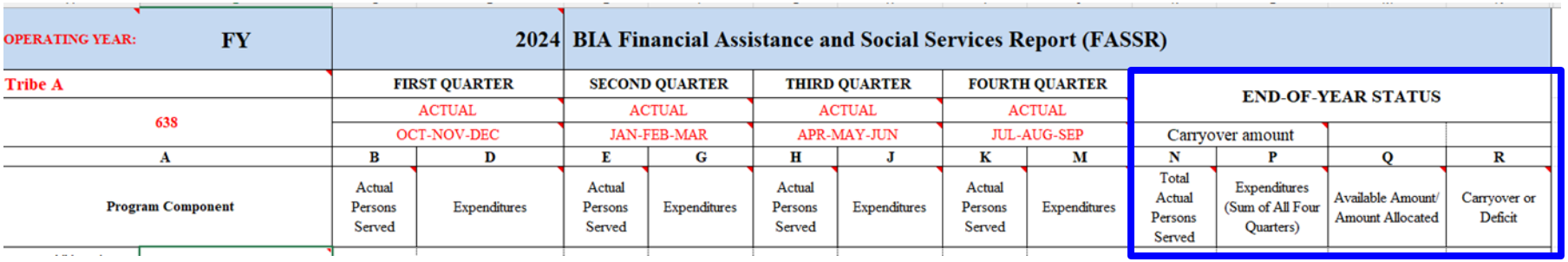


	SELECT METHOD OF DELIVERY		D	E	F	G	H	I	J
			ACTUAL	ACTUAL		ACTUAL		ACTUAL	
			OCT-NOV-DEC	JAN-FEB-MAR		APR-MAY-JUN		JUL-AUG-SEP	
	477		B	D	E	G	H	J	K	M
	638		Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures
	BIA			-		-		-		
	OSG			-		-		-		-
	638 477			-		-		-		-
	OSG 477			-		-		-		-
	Redesign			-		-		-		-
10	Child Assistance	Guardianship Subsidy		-		-		-		-
11	Child Assistance	Special Needs		-		-		-		-
12	Child Assistance	Homemaker Services		-		-		-		-
13	Adult Care Assistance	Homemaker Services		-		-		-		-

OPERATING YEAR:	FY	2024	BIA Financial Assistance and Social Services Report (FASSR)					
Tribe A		FIRST QUARTER		SECOND QUARTER		THIRD QUARTER	FOURTH QUARTER	
638		ACTUAL		ACTUAL		ACTUAL	ACTUAL	
		OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN	JUL-AUG-SEP	
A		B	D	E	G	H	J	K	M

This is what your data section should look like

OPERATING YEAR:	FY	2024	BIA Financial Assistance and Social Services Report (FASSR)									
Tribe A		FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		END-OF-YEAR STATUS		
638		ACTUAL		ACTUAL		ACTUAL		ACTUAL				
		OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN		JUL-AUG-SEP		Carryover amount		
A		B	D	E	G	H	J	K	M	N	P	Q	R
Program Component		Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit



OPERATING YEAR:	FY	2024	BIA Financial Assistance and Social Services Report (FASSR)											
Tribe A		FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		END-OF-YEAR STATUS			
638		ACTUAL		ACTUAL		ACTUAL		ACTUAL					
		OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN		JUL-AUG-SEP		Carryover amount			
A		B	D	E	G	H	J	K	M	N	P	Q	R
Program Component		Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit

End of Year Status Section:

- **Column P: Expenditures** = Basis for Calculating Tribal Actual Need for the FY/CY (See 70 IAM 3)
- **Column Q: Available Amount/ Amount Allocated** = Sum of: Total 2024 Funding + any Carryover from 2023.
  - New to the FASSR is the Carryover amount below END-OF-YEAR-STATUS. The carryover amount will populate on Column Q Total at the bottom of the FASSR.
  - This amount should reflect the "Actual Amount of Funding the Tribe has available to spend in FY/CY 2024"
- **Column R: Carryover:** Carryover funding the Tribe had available to operate on at the beginning of 2025 – this funding is "available" to the Tribe and will be counted in the Methodology
- **Column R: Deficit:** Shortfall in WA funding the Tribe faced in the operating year.

DATA SECTION
WHAT INFORMATION IS COLLECTED?

Program Component	
Child Assistance	Foster Care
Child Assistance	Residential Care
Child Assistance	Adoption Subsidy
Child Assistance	Guardianship Subsidy
Child Assistance	Special Needs
Child Assistance	Homemaker Services
Adult Care Assistance	Homemaker Services
Adult Care Assistance	Residential Care (Group Home)
General Assistance	Total Person Served
General Assistance	Employable
General Assistance	Unemployable
General Assistance	# of ISPs Plans
General Assistance	# of ISP Goals Completed
General Assistance	Applications Approved
General Assistance	Applications Disapproved
Burial Assistance	Burial Assistance
Emergency Assistance	Emergency Assistance

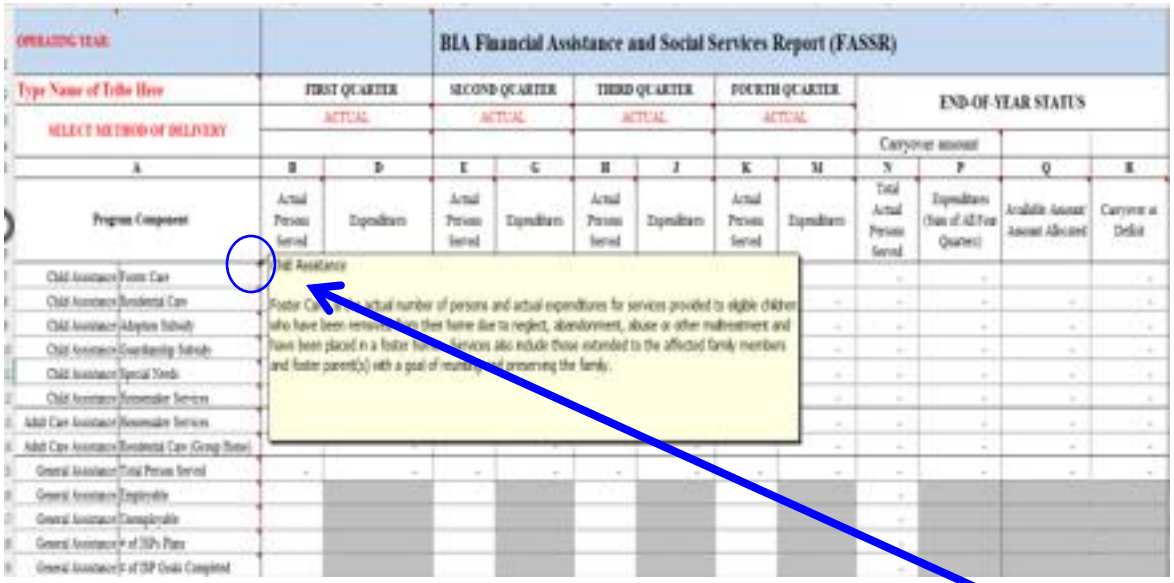
The FASSR is used to collect information on the Financial Assistance and Social Services Program components.

- The Financial Assistance Program Components include, Child Assistance, Adult Care Assistance, General Assistance, Burial Assistance, and Emergency Assistance.

- The Non-Financial Assistance Program components include, IIM Accounts, and Services Only, including Child Protection, Adult Protection, Child and Family Services, and Domestic Violence Services.

IIM Accounts	Services
IIM Accounts	Distribution Plans Processed
Service - Only	Child Protection Services
Service - Only	Adult Protection Services
Service - Only	Child and Family Services
Service - Only	Domestic Violence Services

Data Section of the FASSR



Definitions for each Reporting Area can be found in the Report by scrolling over the comment – red triangle in corner of cell

Program Component		Actual Persons Served
Child Assistance	Foster Care	
Child Assistance	Residential Care	
Child Assistance	Adoption Subsidy	
Child Assistance	Guardianship Subsidy	
Child Assistance	Special Needs	
Child Assistance	Homemaker Services	
Adult Care Assistance	Homemaker Services	
Adult Care Assistance	Residential Care (Group Home)	

Data Section of the FASSR

ACTUAL PERSONS SERVED

OPERATING YEAR:	FY	2024	BIA Financial Assistance and Social Services Report (FASSR)											
Tribe A		FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		END-OF-YEAR STATUS			
638		ACTUAL		ACTUAL		ACTUAL		ACTUAL					
		OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN		JUL-AUG-SEP		Carryover amount			
A		B	D	E	G	H	J	K	M	N	P	Q	R
Program Component		Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit
Child Assistance	Foster Care		-		-		-			-	-		-
Child Assistance	Residential Care		-		-		-		-	-	-	-	-
Child Assistance	Adoption Subsidy		-		-		-		-	-	-	-	-
Child Assistance	Guardianship Subsidy		-		-		-		-	-	-	-	-
Child Assistance	Special Needs		-		-		-		-	-	-	-	-
Child Assistance	Homemaker Services		-		-		-		-	-	-	-	-
Adult Care Assistance	Homemaker Services		-		-		-		-	-	-	-	-
Adult Care Assistance	Residential Care (Group Home)		-		-		-		-	-	-	-	-
General Assistance	Total Person Served	-	-	-	-	-	-	-	-	-	-	-	-
General Assistance	Employable									-			
General Assistance	Unemployable									-			
General Assistance	# of ISPs Plans									-			
General Assistance	# of ISP Goals Completed									-			
General Assistance	Applications Approved									-			
General Assistance	Applications Disapproved									-			
Burial Assistance	Burial Assistance		-		-		-		-	-	-	-	-
Emergency Assistance	Emergency Assistance		-		-		-		-	-	-	-	-
IIM Accounts	Services									-			
IIM Accounts	Distribution Plans Processed									-			
Service - Only	Child Protection Services									-			
Service - Only	Adult Protection Services									-			
Service - Only	Child and Family Services									-			
Service - Only	Domestic Violence Services									-			
TOTAL:		-	-	-	-	-	-	-	-	-	-	-	-
638 Tribe/BIA Agency Program Certification (Only)										OSG or 477 Program Certification (Only)			

ACTUAL PERSONS SERVED & EXPENDITURES

How to Count Child Assistance and Actual Persons Served

- Count the child in each month he/she is provided Child Assistance funding

How to Count Child Assistance Quarterly Expenditures

- Count the total amount paid in services to the vendor

Case Scenario 1: You have 4 children in foster care in Quarter 1. For each month a child is in care, you would count the child, 1 time and add the total amount paid for that child. In the scenario below all 4 children were served in the months of October, November and December at the costs identified below.

FY	MONTH	Child 1 Age 8	Child 2 Age 7	Child 3 Age 10	Child 4 Age 9	TOTAL MONTHLY EXPENDITURES	ACTUAL PERSONS SERVED
Q1	October	$628.20	$628.20	$314.10	$628.20	$2,198.70	4
	November	$628.20	$628.20	$628.20	$628.20	$2,512.80	4
	December	$628.20	$628.20	$628.20	$209.40	$2,094.00	4
					Q1 TOTAL:	$6,805.50	12

To get monthly foster care rate: $20.94 (Daily Total) x 30 (Days) = $628.20
$20.94 (Daily Total) x 15 (Days) = $314.10
$20.94 (Daily Total) x 10 (Days) = $209.40

Data Section of the FASSR

FY	MONTH	Child 1 Age 8	Child 2 Age 7	Child 3 Age 10	Child 4 Age 9	TOTAL MONTHLY EXPENDITURES	ACTUAL PERSONS SERVED
Q1	October	$628.20	$628.20	$314.10	$628.20	$2,198.70	4
	November	$628.20	$628.20	$628.20	$628.20	$2,512.80	4
	December	$628.20	$628.20	$628.20	$209.40	$2,094.00	4
					Q1 TOTAL:	$6,805.50	12

OPERATING YEAR:	FY	2024	
Tribe A		FIRST QUARTER	
638		ACTUAL	
		OCT-NOV-DEC	
A		B	D
Program Component		Actual Persons Served	Expenditures
Child Assistance	Foster Care	12	6,805.50

Note: You would calculate the actual persons served and expenditures the same way for the other child assistance components with the standard rate amounts.

ACTUAL PERSONS SERVED & EXPENDITURES

How to Count Adult Care Assistance Actual Persons Served

- Count the Adult in each month he/she is provided Adult Care Assistance for each Category

How to Count Adult Care Assistance Quarterly Expenditures

- Count the Total Amount paid in Services to the Vendor

Case Scenario 1: You have 4 adults in residential care in Quarter 1. For each month an adult is in care, you would count them 1 time and add the total amount paid for that adult. In the scenario below all 4 adults were served in the months of October, November and December at the costs identified below.

FY	MONTH	Adult 1	Adult 2	Adult 3	Adult 4	TOTAL MONTHLY EXPENDITURES	ACTUAL PERSONS SERVED
Q1	October	$433.50	$433.50	$289.00	$867.00	$2,023.00	4
	November	$867.00	$867.00	$867.00	$867.00	$3,468.00	4
	December	$867.00	$867.00	$867.00	$867.00	$3,468.00	4
					Q1 TOTAL:	$8,959.00	12

To get monthly adult care residential rate: $28.90 (Daily Rate) x 30 (Days) = $867.00
$28.90 (Daily Rate) x 15 (Days) = $433.50; $28.90 x 10 (Days) = $289.00

Data Section of the FASSR
Adult Residential Care Expenditures

FY	MONTH	Adult 1	Adult 2	Adult 3	Adult 4	TOTAL MONTHLY EXPENDITURES	ACTUAL PERSONS SERVED
Q1	October	$433.50	$433.50	$289.00	$867.00	$2,023.00	4
	November	$867.00	$867.00	$867.00	$867.00	$3,468.00	4
	December	$867.00	$867.00	$867.00	$867.00	$3,468.00	4
					Q1 TOTAL:	$8,959.00	12

Adult Care Assistance	Homemaker Services		-
Adult Care Assistance	Residential Care (Group Home)	12	8,959.00

ACTUAL PERSONS SERVED & EXPENDITURES

How to Count General Assistance Actual Persons Served

- Count the Household Size used to Determine Monthly Payment Standard
- Count the Check Amount

Case Scenario 1: An Unemployable client with a household size of 1 receives General Assistance for the months of October, November, and December at a rate of $100 per month. You would count that person a total of 3 times, once for each month for Quarter 1 at a total cost of $300. (See Below)

Case Scenario 2: An Employable client with a household of 2 receives General Assistance for the months of November and December at the monthly standard rate of $250 per month. You would count the total household of 2 for each month in Quarter 1 for a total served of 4 at a total cost of $500. (See below)

FISCAL YEAR				
	FIRST QUARTER			
Month:	**October**	**November**	**December**	**Q1 Total**
***Unemployable* Case 1**	1	1	1	**3**
Cost:	**$100**	**$100**	**$100**	**$300**
***Employable* Case 2**	0	2	2	**4**
Cost:	**0**	**$250**	**$250**	**$500**

Total Actual Persons Served: 7

Total Expenditures: $800

Based on this scenario, you would have served a total of 7 General Assistance clients in Quarter 1: 3-Unemployable & 4-Employable, for a total of 7 Actual Person Served, at a total cost of $800

Data Section of the FASSR

General Assistance Data

FISCAL YEAR				
FIRST QUARTER				
Month:	**October**	**November**	**December**	**Q1 Total**
Unemployable Case 1	1	1	1	**3**
Cost:	**$100**	**$100**	**$100**	**$300**
Employable Case 2	0	2	2	**4**
Cost:	**0**	**$250**	**$250**	**$500**

General Assistance	Total Person Served	7	800.00
General Assistance	Employable	4	
General Assistance	Unemployable	3	

General Assistance

Number of Individual Self Sufficiency Plans (ISP) Goals Completed: is the number of GA clients who completed the goals in their ISP. (GPRA Measure 1811 – General Assistance).
Your GPRA numbers should match up with this section of the Report.

Note: Goals Completed should never be larger than # of ISP Plans - Of that total ISPs reported above how many clients have met their goals in the ISP

Applications Approved: means the actual number of general assistance applicants approved for service and who have begun receiving financial assistance. (NEW APPLICATIONS FOR SERVICES).

Applications Disapproved: means the actual number of general assistance applicants determined not eligible for social services or financial assistance. – means 0.

General Assistance	Total Person Served	7
General Assistance	Employable	3
General Assistance	Unemployable	4
General Assistance	# of ISPs Plans	3
General Assistance	# of ISP Goals Completed	3
General Assistance	Applications Approved	1
General Assistance	Applications Disapproved	-

Burial Assistance Data

Report the actual number of persons served and total expenditures for financial assistance payments made on behalf of indigent Indians who meet the eligibility criteria to receive funds for minimum burial expenses.

Payments shall not exceed standards of payment established by the Assistant Secretary-Indian Affairs.

- Burial Rate established by AS-IA is $3,500

How to Count Burial Assistance Actual persons Served

- Count the Actual Number of People provided Burial Assistance
  - For example: 1 Burial = 1 Person

How to count Burial Assistance Expenditures

- Count the Check Amount Paid to the Vendor(s)
  - For example: If October you paid $3,400 for Burial Expenses and then $100 to a Local Vendor for Wake Expenses for a Tribal member – you would still report $3,500, but only report 1 person served for that month.

Burial Assistance	1	3,500-
	Actual Person Served	Actual Expenditure

Emergency Assistance Data

Report the actual number of persons served and total expenditures due to forces beyond their control that caused loss or damage of personal possessions as specified in §20.329; such as damage due to burnout, flooding of homes, or other natural disasters.

- Payments shall not exceed the rates established by the Assistant Secretary-Indian Affairs.
- Emergency Assistance Rate established by AS-IA is $1,500.

How to Count Emergency Assistance Actual persons Served & Expenditures

- Count the Actual Number of Family members Served with the Emergency Assistance payment
  - For example, a family of 5 would receive the same amount of Emergency Assistance as a family of 2, thus count the Household Size

Emergency Assistance	5	1,500.00

Non-Financial Assistance Programs Data

OPERATING YEAR:	FY	2024	BIA Financial Assistance and Social Services Report (FASSR)									
Tribe A		FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		END-OF-YEAR STATUS		
638		ACTUAL		ACTUAL		ACTUAL		ACTUAL				
		OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN		JUL-AUG-SEP		Carryover amount		
A		B	D	E	G	H	J	K	M	N	P	Q	R
Program Component		Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit
Child Assistance	Foster Care	12	6,805.50							**12**	6,805.50		(6,805.50)
Child Assistance	Residential Care		-							-	-	-	-
Child Assistance	Adoption Subsidy		-							-	-	-	-
Child Assistance	Guardianship Subsidy		-							-	-	-	-
Child Assistance	Special Needs		-							-	-	-	-
Child Assistance	Homemaker Services									-	-	-	-
Adult Care Assistance	Homemaker Services		-							-	-	-	-
Adult Care Assistance	Residential Care (Group Home)	12	8,959.00		-		-		-	**12**	8,959.00		(8,959.00)
General Assistance	Total Person Served	7	800.00	-	-	-	-	-	-	**7**	800.00	-	(800.00)
General Assistance	Employable	3								3			
General Assistance	Unemployable	4								4			
General Assistance	# of ISPs Plans	3								3			
General Assistance	# of ISP Goals Completed	3								3			
General Assistance	Applications Approved	1								1			
General Assistance	Applications Disapproved	-								-			
Burial Assistance	Burial Assistance	1	3,500.00		-		-		-	**1**	3,500.00	-	(3,500.00)
Emergency Assistance	Emergency Assistance	5	1,500.00							**5**	1,500.00		(1,500.00)
IIM Accounts	Services									-			
IIM Accounts	Distribution Plans Processed									-			
Service - Only	Child Protection Services									-			
Service - Only	Adult Protection Services									-			
Service - Only	Child and Family Services									-			
Service - Only	Domestic Violence Services									-			
TOTAL:		57	21,564.50							**57**	21,564.50		(21,564.50)

638 Tribe/BIA Agency Program Certification (Only) | OSG or 477 Program Certification (Only)

WHY DO WE WANT DATA ON THE NON-FINANCIAL ASSISTANCE PROGRAMS?

- Typically, labor-intensive services
- These programs are as important as the Welfare Assistance programs
- Programs focused on:
  - Assisting families in solving problems related to family functioning and interpersonal relationships.
  - Referrals for problems related to physical or mental disabilities, substance use
  - Protective services

IIM Accounts SERVICES vs. ACTUAL PERSONS SERVED

IIM Accounts Services

Services include case management services with outcome that are conducted on active supervised IIM accounts each quarter, for example, but not limited to: conducting a social service assessment to restrict an IIM account, updating addresses, conducting evaluations and assessments to support a distribution plan, home visits to determine who has custody of the account holder, preparing Kennerly Letters, conducting appeal hearings, and other guidance and support to the supervised account holder.

IIM Accounts - Distribution Plans Processed

Report the actual number of distribution plans approved for payments by the Bureau Line Officer on Supervised IIM Accounts. Record all other services provided under the "Services" category. The approved distribution plans include information on the purpose, payees, amounts of payments, and frequency of payments.

IIM Accounts	Services	25
IIM Accounts	Distribution Plans Processed	3

Services-Only
SERVICES vs. ACTUAL PERSONS SERVED

Child Protection Services

Services and activities necessary to protect an Indian or Alaska Native child who is the victim of an alleged and/or substantiated incident of abuse, neglect, or exploitation. These activities include assessments, phone (info & referral), activities, home visits, reports to courts, contacts made with law enforcement, court activities, investigations, request for information, working with MDT and CPTS, etc. Every 'child' not 'case'

Adult Protection Services

Services and activities necessary to protect an Indian or Alaska Native adult who is the victim of an alleged and/or substantiated incident of abuse, neglect or exploitation. This would include IIM cases when abuse occurs, however IIM Activities should be counted separately under IIM Services. Activities under this section can include preventative services, services to homeless, and services to Veterans.

Service - Only	Child Protection Services	150
Service - Only	Adult Protection Services	65

Services-Only
SERVICES vs. ACTUAL PERSONS SERVED

Child and Family Services

Includes the reporting of any other case activity that is not previously covered (e.g. assessments, home visits, court appearances, home studies, etc.). Note: A case may not be opened under this Service program component, unless at least an hour or more of the worker's time was spent on this activity.

Domestic Violence Services

Domestic Violence Activities and Services include for example, crisis response/ counseling, support groups, information and referral, advocacy, follow-up services, accompaniment to hospital or medical facilities, transportation and Legal and /or Court Advocacy.

Service - Only	Child and Family Services	80
Service - Only	Domestic Violence Services	5

QUARTER 1
AVAILABLE AMOUNT $75,000
FY 2023 CARRYOVER: $5,000
1ST ALLOCATION: $70,000

OPERATING YEAR:	FY	2024	BIA Financial Assistance and Social Services Report (FASSR)									
Tribe A		FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		END-OF-YEAR STATUS		
638		ACTUAL		ACTUAL		ACTUAL		ACTUAL				
		OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN		JUL-AUG-SEP		Carryover amount	5,000.00	
A		B	D	E	G	H	J	K	M	N	P	Q	R
Program Component		Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit
Child Assistance	Foster Care	12	6,805.50							12	6,805.50	70,000.00	63,194.50
Child Assistance	Residential Care		-							-	-	-	-
Child Assistance	Adoption Subsidy		-							-	-	-	-
Child Assistance	Guardianship Subsidy		-							-	-	-	-
Child Assistance	Special Needs		-							-	-	-	-
Child Assistance	Homemaker Services									-	-	-	-
Adult Care Assistance	Homemaker Services		-							-	-	-	-
Adult Care Assistance	Residential Care (Group Home)	12	8,959.00		-		-		-	12	8,959.00		(8,959.00)
General Assistance	Total Person Served	7	800.00	-	-	-	-	-	-	7	800.00	-	(800.00)
General Assistance	Employable	3								3			
General Assistance	Unemployable	4								4			
General Assistance	# of ISPs Plans	3								3			
General Assistance	# of ISP Goals Completed	3								3			
General Assistance	Applications Approved	1								1			
General Assistance	Applications Disapproved	-								-			
Burial Assistance	Burial Assistance	1	3,500.00		-		-		-	1	3,500.00	-	(3,500.00)
Emergency Assistance	Emergency Assistance	5	1,500.00		-		-		-	5	1,500.00	-	(1,500.00)
IIM Accounts	Services	25								25			
IIM Accounts	Distribution Plans Processed	3								3			
Service - Only	Child Protection Services	150								150			
Service - Only	Adult Protection Services	65								65			
Service - Only	Child and Family Services	80								80			
Service - Only	Domestic Violence Services	5								5			
	TOTAL:	365	21,564.50	-	-	-	-	-	-	365	21,564.50	75,000.00	53,435.50

638 Tribe/BIA Agency Program Certification (Only)		OSG or 477 Program Certification (Only)	
s/TRIBE A			
TRIBE/AGENCY (Insert name/Title):	DATE:	TRIBAL OFFICIAL: NAME/ TITLE OF CERTIFYING OFFICIAL	DATE:
s/TRIBE A SUPERINTENDENT			
BIA AGENCY SUPERINTENDENT (Certify)	DATE:	OFFICE OF SELF GOVERNANCE or OIS, DIVISION OF WORKFORCE	DATE:

Projecting Persons Served And Expenditures For Welfare Assistance Programs

FASSR with Carryover of $3,999.70

OPERATING YEAR:	FY	2024	BIA Financial Assistance and Social Services Report (FASSR)										
Tribe A		FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		END-OF-YEAR STATUS			
638		ACTUAL		ACTUAL		ACTUAL		ACTUAL					
		OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN		JUL-AUG-SEP		Carryover amount		5,000.00	
A		B	D	E	G	H	J	K	M	N	P	Q	R
Program Component		Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit
Child Assistance	Foster Care	12	6,805.50	12	7,542.60	12	7,542.60	12	7,542.60	48	29,433.30	70,000.00	40,566.70
Child Assistance	Residential Care		-							-	-	-	-
Child Assistance	Adoption Subsidy		-							-	-	-	-
Child Assistance	Guardianship Subsidy		-							-	-	-	-
Child Assistance	Special Needs		-							-	-	-	-
Child Assistance	Homemaker Services									-	-	-	-
dult Care Assistance	Homemaker Services		-							-	-	-	-
dult Care Assistance	Residential Care (Group Hom	12	8,959.00	12	10,404.00	12	10,404.00		-	36	29,767.00		########
General Assistance	Total Person Served	7	800.00	9	850.00	9	850.00	7	800.00	32	3,300.00	-	(3,300.00)
General Assistance	Employable	3		4		4		3		14			
General Assistance	Unemployable	4		5		5		4		18			
General Assistance	# of ISPs Plans	3								3			
General Assistance	# of ISP Goals Completed	3								3			
General Assistance	Applications Approved	1								1			
General Assistance	Applications Disapproved	-		-						-			
Burial Assistance	Burial Assistance	1	3,500.00	1	3,500.00		-			2	7,000.00	-	(7,000.00)
ergency Assistance	Emergency Assistance	5	1,500.00		-		-		-	5	1,500.00	-	(1,500.00)
IIM Accounts	Services	25								25			
IIM Accounts	Distribution Plans Processed	3								3			
Service - Only	Child Protection Services	150								150			
Service - Only	Adult Protection Services	65								65			
Service - Only	Child and Family Services	80								80			
Service - Only	Domestic Violence Services	5								5			
	TOTAL:	365	21,564.50	34	22,296.60	33	18,796.60	19	8,342.60	451	71,000.30	75,000.00	3,999.70

638 Tribe/BIA Agency Program Certification (Only)		OSG or 477 Program Certification (Only)	
s/TRIBE A			
TRIBE/AGENCY (Insert name/Title):	DATE:	TRIBAL OFFICIAL: NAME/ TITLE OF CERTIFYING OFFICIAL	DATE:
s/TRIBE A SUPERINTENDENT			
BIA AGENCY SUPERINTENDENT (Certify)	DATE:	OFFICE OF SELF GOVERNANCE or OIS, DIVISION OF WORKFORCE DEVELOPMENT (Certify)	DATE:
s/REGIONAL SOCIAL WORKER			
REGIONAL SOCIAL WORKER (Certify)	DATE:		

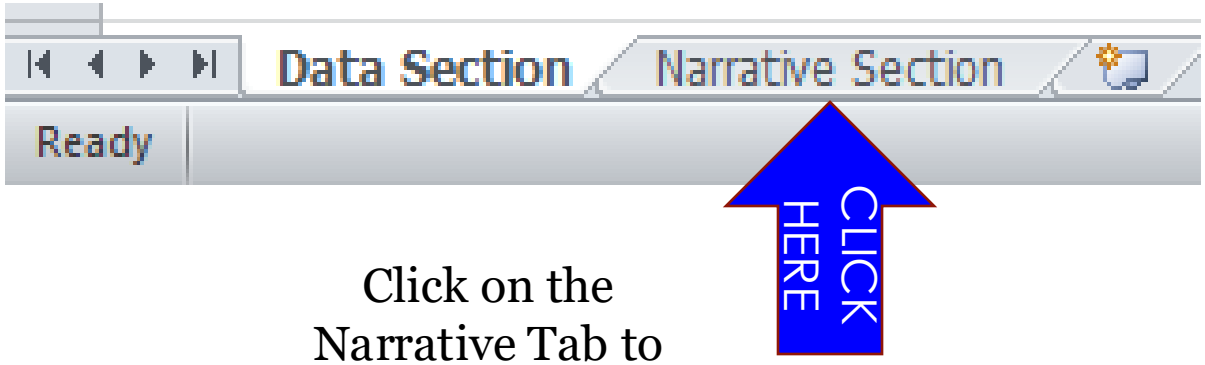
Projecting Persons Served And Expenditures For Welfare Assistance Programs

FASSR WITH DEFICIT OF $6,500.30

OPERATING YEAR:	FY	2024	BIA Financial Assistance and Social Services Report (FASSR)											
Tribe A		FIRST QUARTER		SECOND QUARTER		THIRD QUARTER		FOURTH QUARTER		END-OF-YEAR STATUS			
638		ACTUAL		ACTUAL		ACTUAL		ACTUAL					
		OCT-NOV-DEC		JAN-FEB-MAR		APR-MAY-JUN		JUL-AUG-SEP		Carryover amount		5,000.00	
A		B	D	E	G	H	J	K	M	N	P	Q	R
Program Component		Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Actual Persons Served	Expenditures	Total Actual Persons Served	Expenditures (Sum of All Four Quarters)	Available Amount/ Amount Allocated	Carryover or Deficit
Child Assistance	Foster Care	12	6,805.50	12	7,542.60	12	7,542.60	12	7,542.60	48	29,433.30	70,000.00	40,566.70
Child Assistance	Residential Care		-							-	-	-	-
Child Assistance	Adoption Subsidy		-							-	-	-	-
Child Assistance	Guardianship Subsidy		-							-	-	-	-
Child Assistance	Special Needs		-							-	-	-	-
Child Assistance	Homemaker Services									-	-	-	-
Adult Care Assistance	Homemaker Services		-							-	-	-	-
Adult Care Assistance	Residential Care (Group Home)	12	8,959.00	12	10,404.00	12	10,404.00		-	36	29,767.00		(29,767.00)
General Assistance	Total Person Served	7	800.00	9	850.00	9	850.00	7	800.00	32	3,300.00	-	(3,300.00)
General Assistance	Employable	3		4		4		3		14			
General Assistance	Unemployable	4		5		5		4		18			
General Assistance	# of ISPs Plans	3								3			
General Assistance	# of ISP Goals Completed	3								3			
General Assistance	Applications Approved	1								1			
General Assistance	Applications Disapproved	-		-						-			
Burial Assistance	Burial Assistance	1	3,500.00	1	3,500.00	1	3,500.00	2	7,000.00	5	17,500.00	-	(17,500.00)
Emergency Assistance	Emergency Assistance	5	1,500.00		-		-		-	5	1,500.00	-	(1,500.00)
IIM Accounts	Services	25								25			
IIM Accounts	Distribution Plans Processed	3								3			
Service - Only	Child Protection Services	150								150			
Service - Only	Adult Protection Services	65								65			
Service - Only	Child and Family Services	80								80			
Service - Only	Domestic Violence Services	5								5			
	TOTAL:	365	21,564.50	34	22,296.60	34	22,296.60	21	15,342.60	454	81,500.30	75,000.00	(6,500.30)
638 Tribe/BIA Agency Program Certification (Only)										OSG or 477 Program Certificati... (Only)			

Narrative Section of the FASSR

- The FASSR is separated into two section - in the Excel Spreadsheet – each are a Worksheet– see diagram below.
- To open the Narrative Section, click on “Narrative Section” Tab at the bottom of the FASSR



Click on the Narrative Tab to open the Narrative Section of the Form

NARRATIVE SECTION OF THE FASSR

- There are a total of 8 separate questions in the narrative
- The narrative connects the data to the story and helps the BIA understand your program.
- The narrative describes the program's best practices, success stories, case load data, and statistical information.
- The FASSR data provided helps BIA justify and sustain WA funding.

SECTION II: THE NARRATIVE QUESTIONS

Click on drop-down to select Yes or No

Tribe A

SECTION II: THE NARRATIVE

Instructions: Complete the Narrative below by answering the following questions. Some questions, are yes or no, others are fillable narrative form. Be as detailed as possible, as the Narrative is intended to tell the story of your program and the numbers you reported on the data portion fo the report.
Question #1: Does your Social Services Program respond to and investigate allegations of child abuse and neglect? [Please answer Yes or No]: SELECT Y/N
Question #1a: If you answered NO, to question #1, please briefly explain who is responsible for responding to and investigating allegations of abuse and neglect for your tribal community. For example, in states that fall under P.L. 38-280, the state is typically responsible for this.
Type Here.
Question #2: Does your Tribal or BIA Social Services Program place Indian children in out-of-home care when needed? [Please answer Yes or No]: SELECT Y/N
Question #2a: If you answered NO, to question #2, please briefly explain who is responsible for placing Indian Children in out-of-home care when needed.
Type Here.
Question #3: Does your Tribe operate its own Foster Care Program (Please answer Yes or No)? SELECT Y/N
Type Here
Question #4: (1-2 paragraphs) Briefly describe the community(ies) or tribe(s) that you provide services to (i.e. any information that you feel will help us understand more about your program, *include the following information:* Tribes served, counties served, location, climate, demographics, culture, economy, employment, housing, crime, abuse statistics).
Type Here.

Tribe A

SECTION II: THE NARRATIVE

Instructions: Complete the Narrative below by answering the following questions. Some questions, are yes or no, others are fillable narrative form. Be as detailed as possible, as the Narrative is intended to tell the story of your program and the numbers you reported on the data portion fo the report.
Question #1: Does your Social Services Program respond to and investigate allegations of child abuse and neglect? [Please answer Yes or No]: YES
Question #1a: If you answered NO, to question #1, please briefly explain who is responsible for responding to and investigating allegations of abuse and neglect for your tribal community. For example, in states that fall under P.L. 38-280, the state is typically responsible for this.

SECTION II: THE NARRATIVE QUESTIONS

Question #5 automatically populates from the data section.

Question #5: What type of delivery method is your program? (Is your GA operated through an approved 477-plan (477), do you have a ISDEAA Contract to operate the program under P.L. 93-638 (638), are you a BIA-operated program (BIA), or are you a Self-Governance Tribe (OSG), or a Combination of these? (For example, 638-477, your tribe has a 638 contract but operates General Assistance through a 477-plan.)	638

Question #6: Briefly describe your staffing: How many workers do you have under your program? What is the client to staff ratio per worker?

Describe your staffing. What is the client to staff ratio per worker.

SECTION II: THE NARRATIVE QUESTIONS

QUESTION #7: How much carryover was reported in **Column Q** in the Data Section of the **PREVIOUS REPORTING YEAR,** if any or applicable?	5,000.00

QUESTION #8: (1-2 paragraphs). Compare the current year statistical report to the previous year. Discuss changes in the number of persons served - increases or decreases in services/ case loads, and funds expended. If different, why? (i.e. natural disaster, inflation, program funds reduced). How might your program be impacted should a shortage of funds occur? (i.e. cite programs that were discontinued or areas where services were reduced due to a shortage of funds). What success stories can you share?

Foster Care: In FY 2023, we provided foster care services to a total of 58 children with expenditures of $36,435.60. In FY 2024, we provided foster care services to a total of 48 children, with actual expenditures of $29,433.30. We are using the state rate of $20.94 per day for the age group of the child. We are anticipating of serving 48 children this FY with cost of $29,433.30. Parents are working on their case plans; all case plans are for reunification with their parents.

Adult Residential Care: FY 2023, we served 3 adults with expenditures of $8,959.00. In FY 2024, We served 36 persons with expenditures of $29,767.00. Our goal is to have all adults back home in Q4. This is an increase of adults served compared to last year. We are using the state rate of $28.90 per day.

General Assistance: In FY2023, we served 6 clients with a total of $1,377.00. This Q1 we served 3-Unemployable & 4-Employable, for a total of 7 Actual Person Served, at a total cost of $800, we are projecting to serve a total of 32 clients with total expenditures of $3,300.00. The decrease in expenditures is due to the number of members in the household in 2023 compared to single household applicants this quarter. We used the state rate for TANF with shelter cost.

Burial Assistance: FY 2023, we had1 Burial of $2,400 for Burial Expenses and then $100 to a Local Vendor for Wake Expenses for a Tribal member for $2,500. In FY 2024, We had 5 burials for a total expenditure of $17,500 for the fiscal year. We have an increase in burial from last FY. We did not pay for burial last fiscal year as we did not have enough funds for the burial request when it was submitted. There was an increase in burial funding as well. We used the BIA rate of $3,500.

Emergency Assistance: There is an increase of emergency assistance from the previous year as we did have any applications for emergency assistance. In Q1, we approved a family of 5 for $1,500 as their house was flooded in November. No other resources were available for payment. We did not have any other expenditures for emergency assistance this fiscal year. We used the increased BIA rate of $1,500.

Child Protective Services: Our program have recorded 150 CPS activities as compared to last year's program of 120 as we have staffing vacancies. This FY we are fully staffed, and CPS has been working with families and safety plans to decrease substantiated cases, referrals, conducting home visits, etc.

Adult Protection: Last year adult protection was at about 35, this quarter we have seen an increase in reports of neglect in our homeless population. 65 services have been provided to persons as our adult protection worker is collaborating with programs to assist in gaining employment and housing. Our adult protection worker is working with families on preventive services.

Child and Family Services: We provided 80 services to our clients, which included:

Domestic Violence Services: We have 5 services for DV, we transported a client and to a safe house and provided advocacy services to the client. Last FY, we did not have any cases that have DV. This is an increase of activities from last fiscal year.

Successes: Last year we did not have a permanent Social Services Director the staff continued to provide ongoing services to 498 persons without service interruption. We closed 3 foster care case, 10 children achieved permanency.

Welfare Assistance Funding: in FY2024, Tribe A began the fiscal year with a carryover of $5,000 and received one WA distribution in the amount of $70,000 for a total funding for 2024 of $75,000 (column Q). Should a shortage of funds our 48 children in foster care would be most impacted as well as relatives receiving financial payment to assist in meeting the needs of children placed in their care. Our children are experiencing trauma from child abuse and neglect. Tribe A is responsible for the protection of children and could not adequately continue to protect children experiencing child abuse and negelct, if there was a shortage of welfare funding.

CERTIFYING THE FASSR FORM

638 Tribe/BIA Agency Program Certification (Only)		OSG or 477 Program Certification (Only)	
TRIBE/AGENCY (Insert name/Title) (Certify)	DATE:	TRIBAL OFFICIAL: NAME/ TITLE OF CERTIFYING OFFICIAL	DATE:
BIA AGENCY SUPERINTENDENT (Certify)	DATE:	OFFICE OF SELF GOVERNANCE or OIS, DIVISION OF WORKFORCE DEVELOPMENT (Certify)	DATE:
REGIONAL SOCIAL WORKER (Certify)	DATE:		

Tribe/BIA Agency Program Certification (Only): The person that prepared the report and narrative.

Agency Superintendent: The BIA Agency Superintendent for your program. (Not all Tribes submit through an Agency)

Regional Social Worker: The federal certifier for the report.

OSG or 477 Certification (Only): The person that prepared the report and narrative.

Office of Self Governance or Division of Workforce Development: The federal certifier for the report.

HOW DO INCOMPLETE FASSRS AFFECT THE CLIENTS WE SERVE?

- The recipients are ultimately the ones most impacted. For example, foster care payments may cease if there is no available funding.
- The BIA will not have the data/information it needs to justify the Welfare Assistance funding to decision makers; and this could impact the level of funding the BIA receives in future funding years- it may lead to a decrease in Welfare Assistance funding.
- The BIA cannot make a fair and equitable distribution. This delays the distribution of funds- which directly impacts those served by the program.
- Without funding Tribal and Agency programs may have to shut-down their program.
- No Report = No Funding

What is the process for the submission & certification of the FASSRs?

Tribe and BIA Agency

- Step 1: Prepare Initial FASSR
- Step 2: Tribes/OSG/477 submit FASSR to Regions/OSG/477-Office
  - Due Date FY Tribes/Agencies: **Friday, October 31, 2024**
  - Due Date CY Tribes: **Friday, January 31, 2025**

Region/OSG/477 Office

- Step 3: Review FASSR & Work with Tribe/Agency for Accuracy & Completeness
- Step 4: Regions/OSG/477-Office submit FASSRs to Central Office, Division of Human Services to DHS_FASSR@bia.gov.
  - Due Date to Submit FY Reports: **Monday, December 2, 2024**
  - Due Date to Submit CY Reports: **Monday, March 3, 2025**

Central Office, Division of Human Services

- Step 5: Review FASSRs by Region, Office, and Program- Work with Regions for Accuracy & Completeness
- Step 6: Transfer Data from FASSRs VERBATIM to Welfare Assistance Distribution Spreadsheet
- Step 7: Prepare Funding Document to Budget for the Distribution of Welfare Assistance

FASSR-PROGRAM COMPONENT CHECKLIST

Financial Assistance for Social Services Report (FASSR)
Checklist for Certification

Part 1- Region/477/OSG Certification - Reviewer/Certifier:

Name of Tribe or Agency:
Date of Review:
☐ Data Section Completed
☐ Name of Tribe Filled in and Reflects Program
☐ Fiscal Year (FY) or Calendar Year (CY)
☐ Method of Delivery Filled in

Review the Welfare Assistance Funding
☐ Distribution of Welfare Assistance Funds

2024 Funds allocated (BERT/FBMS)	Certified 2023 FASSR Carryover	Available Amount Allocated funds + carryover	2024 FASSR reported expenditures	FASSR Carryover or Deficit
$	$	$	$	$

☐ Do the amounts list above match what is on the FASSR? (☐Yes/☐No) If no, check the narrative to see if the Tribe explained why their amounts are different. If there's no explanation in question #8 in the narrative, the Tribe will have to make the correction on their FASSR.

☐ Column R: Does the Tribe have a carryover? (☐Yes/☐No) Does the Tribe have a deficit in welfare assistance funding? (☐Yes/☐No) If yes, did the Tribe state how the expenditures were paid in their narrative section, question #8? For example, the Tribe used general Tribal funds to pay for the deficit in expenditures. If no, work with the Tribe to have them state how they paid their deficit in the narrative section, question #8.

Analyze the Data
- Are the averages within the AS-IA payment standards or by the state? If not, the Tribe will have to explain in the narrative why the payments are not within the payment standards.
- Expenditures and Actual Persons Served: To get the average payments for each payment component you will divide Column P(expenditures)/N (# of persons served).

Welfare Assistance Categories
☐ Child Assistance (state rate)
- The total average payment for Foster Care is $ ($ of expenditures/# of persons served).
- The total average payment for Residential Care is $ ($ of expenditures/# of persons served).
- The total average payment for Adoption Subsidy is $ ($ of expenditures/# of persons served).
- The total average payment for Guardianship Subsidy is $ ($ of expenditures/# of persons served).
- The total average payment for Special Needs is $ ($ of expenditures/# of persons served).
- The total average payment for Homemaker Services is $ ($ of expenditures/# of persons served).

☐ Adult Assistance (state rate)
- The total average payment for Homemaker is $ ($ of expenditures/# of persons served).
- The total average payment for Residential Care is $ ($ of expenditures/# of persons served).

☐ General Assistance (state TANF rate)
- The total average payment for General Assistance is $ ($ of expenditures/# of persons served).

☐ Burial Assistance (a maximum of $3,500 per burial – Per memo dated 6/28/2024)
- The total average payment for Burial Assistance is $ ($ of expenditures/# of persons served).

☐ Emergency Assistance (maximum of $1,500 per household - Per memo dated 6/28/2024)
- The total average payment for Emergency Assistance is $ ($ of expenditures/# of persons served).

FASSR- PROGRAM COMPONENT CHECKLIST

Financial Assistance for Social Services Report (FASSR)
Checklist for Certification

☐ IIM Accounts: Services and Distribution Plan Processed

☐ Service Only: Child Protection Services, Adult Protection Services, Child and Family Services, Domestic Violence Services

☐ Is the Narrative Section Completed – Questions #1-8? The written narrative reflects the data, information in Narrative complies with 25 CFR Part 20.

☐ Certifying the completion of FASSR. Do not certify the FASSR, if you have questions about the data or narrative sections. Ask the Tribe for clarification.

638 Tribe/BIA Agency Program Certification

Tribe/Agency Name Certified/Date:	YES ☐ NO ☐ If no, work with Tribe to get certification.
BIA Agency Superintendent/Date (Certify):	YES ☐ NO ☐ If no, work with Superintendent to get certification.
Regional Social Worker/Date (Certify):	YES ☐

OSG or 477 Program Certification

Tribal Official: Name/Title of Certifying Official/Date:	YES ☐ NO ☐ If no, work with Tribe to get certification.
Office of Self Governance or OIS, Division of Workforce Development/Date (Certify):	YES ☐

☐ Submit FASSRs, on or before the deadline to the Division of Human Services, email address: DHS_FASSR@bia.gov.

Part 2: Central Office Certification

Reviewer: Date of Review:

Verified FASSR:

- ☐ Data is correct
- ☐ Financial Verification
- ☐ Data analyzes complies with AI/state standards
- ☐ Narrative is completed

☐ Accept FASSR/Certified

☐ Not Accept – FASSR needs corrections. Return to program. See comments.

Comments:

QUESTIONS?